Warehouse Inspection Reports- Agri. Commodities By MCXCCL External Audit Agency

Warehouse Inspection Reports of July-2025

INDEX

1. Warehouse Inspection Reports by MCXCCL External Audit Agency for **Cotton Bales** - July 2025 (Reports- 01 to 03)

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Warehouse Audit Report

Date of Regular/Surprise Audit	14 July 2025	Delivery Centre	Jalgaon
Time in and Time out	09:50 AM to 01:30 PM	Address of Warehouse	Shantilal Jain Agro Produce Market Pvt Ltd, Gat No.575/3 Manur Road, Bodwad, Dist Jalgaon, Maharashtra, 425310
Name of Warehouse	Steinweg (Shantilal Jain Warehouse)		
Name of Auditor	Keshav Agarwal	Name of Warehouse Manager	Mr. Dharmendra
Date of Previous Audit & Name of previous Auditor (MCXCCL/WSP/External) Also name of Agency , if external	03 June 2025 (Suyog Thukral)	Capacity of Warehouse	1169 MT / 2600 Bales
		Capacity Utilization of warehouse (%)	6%

Stock Reconciliation:

Commodity	Stock Quantity as on 12 July 2025 (Closing balance)				Difference if any	Remarks
	Quantity as per MCXCCL (Cotton Bales)	Quantity as per WSP MIS (Cotton Bales)	Quantity as per WSP Warehouse record (Cotton Bales)	Quantity as per Physical Verification (Cotton Bales)		
1. Cotton						
i. Valid Stock	150	150	150	150	-	-
ii. Under QC	-	-	-	-	-	-
iii. Rejected	-	-	-	-	-	-
iv. FED	-	-	-	-	-	-
v. Non-exchange	-	-	-	-	-	-
Total	150	150	150	150		

Observations/Recommendations:

Nil Observation.

Audit Summary:

During Physical verification the stock tallied.

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Verification status of Previous Audit:

By MCXCCL audit conducted on 03 June 2025. Nil Observation
By MCXCCL External audit conducted by M/s. Cotecna as on 22 January 2025. Nil Observation
By WSP Internal audit conducted on 03 July 2025. Nil Observation.
By WSP External audit conducted as on QSS 04 April 2025. Nil Observation

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Observations on Stacking

Sr. No.	Parameters	Observation
1	Whether the appearance of the stored stocks is neat and free from dust/stains of oil, rust, cracks etc.?	Yes
2a	Whether Packaging condition of stock deposited is as per MCXCCL norms/ procedure guidelines/ relevant circulars as mentioned below? Cotton - Circular no. MCXCCL/WHL/249/2023 dated October 16, 2023 Mentha Oil- Circular no. MCXCCL/WHL/141/2021 dated May 31, 2021 Aluminium: Circular no. MCXCCL/WHL/045/2023 dated February 16, 2023 Lead: Circular no. MCXCCL/WHL/220/2023 dated September 15, 2023 Copper: Circular no. MCXCCL/WHL/868/2020 dated November 23, 2020 Zinc: Circular no. MCXCCL/WHL/044/2023 dated February 16, 2023 Nickel: Circular no. MCXCCL/WHL/868/2020 dated --- November 23, 2020 Note: any subsequent circular issued for above mentioned commodity shall be referred for compliance	Yes
2b	Metal & Cotton - no straps should be broken in exchange deliverable stocks	No such case found
3	Whether the stacking of the stock is done as per WDRA guidelines (as applicable) or as per MCXCCL? Whether stock is in countable position, stacking done appropriately & is there any co-mingling of lots?	Yes
4	Whether adequate alleyways & gangways between stacks & wall to stacks are kept for easy movement, aeration & chemical treatments, physical verification, etc.?	Yes
5	Whether proper stack layout / stacks plan displayed at warehouse floor?	Yes
6	Whether lot cards in WSP format are placed on all the stored stocks with up to date entries of all transactions within two working days of transaction/receipt creation?	Yes
7	Whether overwriting / corrections are found in lot cards?	No such case found
8	Whether suitable dunnage material, as per good warehousing practices available (except mentha oil/ metals) for stored goods ?	Yes
9	Whether lot sealing/drum/drum sealing (for Mentha Oil) for all lots/drums deposited /retested is done within two working days of transaction?	Yes
10	Whether the Warehouse staff has checked the seal intactness of stocks every month? (Pls verify lot seal register & Monthly declaration stating seals have been checked)	Yes
11	Is there any spillage or damage material lying spread across the stack or floor? If yes, whether the same is appropriately packed and is kept in demarcated area on the same day?	No such case found
12	Is there a designated area inside the warehouse mentioning the floor area in square feet/meter for FED goods, rejected goods and non-Exchange goods available for storage in the warehouse?	Yes

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Sr. No.	Parameters	Observation
13	Is any FED Stock lying for more than 3 months? / Any rejected stock lying in warehouse? If Yes, whether marking/ tagging/placard on such lot card or Stock and follow-up with client for lifting of such stocks is done by WSP?	No
14	Is any stock of identical (exchange grade) agri commodity,for which MCXCCL has accredited the warehouse, stored in the warehouse?	No
15	Is there any other agri commodity which is not in the WDRA registration certificate, stored in the warehouse?	No
16	Has WSP stored its 'own' commodity in the warehouse?	No such case found
17	Is any stock of identical non-agri commodity stored in MCXCCL accredited Metal warehouse Other than approved commodity?.	NA
18	Whether visual demarcation between MCX deliverable, Non-exchange & Rejected stock is done or not? In case Non Exchange stock kept in MCXCCL accredited capacity is it kept with clear demarcation?	Yes
19	Whether details like hypothecation / lien / pledge to any financial institutions for the purpose of funding has been displayed on the stock and the same has been recorded?	NA
20	Whether non exchange goods stored in accredited space and approval from MCXCCL is taken and available at warehouse?	NA

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Observations on Warehouse Operations

Sr. No.	Parameters	Observation
1	Whether custody of Navtal brand lock and key of the warehouse/godown is with WSP/WH Owner/others (?)(Pls specify) Whether additional key of Warehouse available at WSP Head office/WSP regional office and details are updated in Key distribution register?	Yes, Key with WSP
2	Does the WSP use Navtal brand lock seals at every lock of all shutters which are used for transaction of goods? Whether seal details are captured in register.	Yes
3	Does the warehouse change Navtal brand locks every six months in June and December? Verify the serial number of lock and key, date when it was last changed.	Yes 26 June 2025
4	Specify the number of WH staffs deployed at the warehouse/warehouse complex.	1 Staff
5	Indicate number of security guards deployed shift wise.	1 day 1 in night
6	Mention name of the Security Agency offering security services at the WH	United security Services
7	Whether WH staff and Security personnel carrying their identity cards, and are in proper uniform and with baton, torch, whistle etc? Whether security guards checks for any presence of matchbox, gas lighter, chemicals and inflammable items of person entering the warehouse?	Yes
8	Whether security guard stays inside or outside the warehouse premises?	Outside
9	Whether there are proper night lighting in warehouse premises for the security purpose?	No light in warehouse
10	Whether proper WSP Sign Board (flex/board/wall-painting) and sign board of MCXCCL accreditation with WSP contact details, No Smoking signage in local dialect, emergency numbers, unauthorized entry, unauthorized parking etc are displayed ?	Yes Banner
11	Whether the board of "Complaint/feedback register available at warehouse" is displayed at the warehouse? (Pls mention the place of display of the board)	Yes Outside warehouse
12	Whether Fire Fighting equipment available as per the WDRA guidelines? Please specify below;	
	a. No. of Fire Extinguishers	8
	b. No. of Sand Buckets	20
	c. Capacity of water tank available as per operational guidelines?	Yes, 1000Lt
	d. Is water pump attached to storage tank with hose pipe?	Yes
	e. Availability of water fire hydrant points/sprinkler system for Cotton Bales.	Yes
	f. Whether fire extinguishers are valid & in working condition? Are the expiry dates/next-due date clearly visible?	Yes 11 November 2025
13	Whether the warehouse staff have undergone the training of fire safety & handling of firefighting equipment from the date of joining? (Please verify with records)	Yes 08 January 2025

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Sr. No.	Parameters	Observation
14	Whether mock drill for fire fighting is conducted at least once in a year? Verify the record of mock drill.	No
15	Is the Warehouse Manager/ Supervisor of the WSP trained in handling warehousing operations, specifically for MCXCCL? Is the skill enhancement training given to the staff in an interval of 6 months? Verify the training record.	Yes 13 June 2025
16	Whether the security personnel have undergone training on fire safety & handling of firefighting equipment from the date of joining? (verify with records and frequency) Mention the name of the official by whom training is provided. Is the follow up training provided on annual basis to the warehouse staff by the WSP	Yes 17 January 2025
17	Is the arrangement for Prophylactic Measures for Pest Control available at the WH as per WDRA guidelines? (Verify the records of the treatment)	Yes By NBHC on 15 November 2024
18	Is anti-termite treatment at cotton bales warehouses conducted through MCXCCL specified agencies? (Verify the records of the treatment).	Yes
19	Whether Live Electricity connection found inside the godown where cotton is stored?	NA
20	Is the WSP using electricity for weighment purpose only at Mentha oil and metals at warehouses?	NA
21	Whether Storage of hazardous Stock (Like fertilizer, Cement, Chemical etc.) in warehouse premises is done that may affect exchange deliverable stock?	NA
22	Whether LPG cylinder kept inside warehouse or outside warehouse? (Applicable for Mentha oil)	NA
23	Availability of functional, Valid and calibrated weighbridge (Inside / Outside complex)-for base metals – 3 /5 MT capacity (Yes/No)	Inside
	Name of weighbridge/manual weigh scale –WB capacity (MT)- Expiry date of calibration	
A	NAWI-electronic scale (Exp date 29 July 2025) 60 MT	
B	Shiv Ginning WB- 50MT Valid up to (03 September 2025)	
C	Shantilal Jain Agro Pvt Ltd- 60 MT valid Upto (29 July 2025)	
24	Is a written consent of client and approval from MCXCCL sought in case weighment of the commodity is done on any other weighbridge when MCXCCL approved weighbridges are non-functional?	NA
25	Whether the list of weighbridge (accredited weighbridge for cotton bales) along with calibration certificate displayed in the warehouse?	Yes
26	Whether periodic stock audit done by Independent team other than of the same warehouse deployed staffs? (verify with visitor register at the warehouse)	Yes Mr. Sanjay 03 July 2025
27	Whether the storage structure (warehouse) is far away (150 meter) from the source of fire-hazard, such as timber stores, petrol/CNG/PNG pumping stations/LPG bottling plant?	Yes

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Observation on Warehouse Record Keeping

Sr. No.	Parameters	Observation
1	Whether copy of KYD with requisite documents available for all beneficiaries/depositors at warehouse? Mention the names of depositor(s) incase of incomplete documents.	Yes
2	Are the soft copy/digital signed copy/original DTD with requisite documents available at warehouse? Mention the names of depositors incase of incomplete documents.	NA
3	Whether eNWR/E-receipt is generated based on receipt of original DTD/ photo copy/ DTD Digitally signed by the beneficiary client/ depositor?	Yes
4	Whether the following registers are available and updated at Warehouse or not? Are the records kept in safe custody with lock facility?	
	• Warehouse opening-closing Register	Yes
	• Daily Transaction Register	Yes
	• Complaint Register	Yes
	• Stack wise/Lot wise register Physical/Electronic form	Yes
	• PV Register	Yes
	• Instrument/Equipment Internal Calibration Register	Yes
	• Gate in gate out cum Visitor Register	Yes
	• Spot Rejection Register	Yes
	• Sample register	Yes
	• Incidence records /Notices register	Yes
	• Lien register	Yes
	• Pest control activity register	Yes
	• Key distribution register	Yes
5	Whether any Overwriting/correction is found in the above Registers? If yes, check whether approval from WSP HO has been obtained or not	Not found But have approved HO
6	Whether the transaction wise weighbridge receipts for deposit/withdrawal are available at the warehouse or not?	Yes
7	Whether the Commodity deposits & all required documents along with original delivery orders withdrawal document are available at warehouse or not?	Yes
7a	Whether WSP has taken approval from MCXCCL for storage of partial lot created out of overload of lorry in a demarcated area?	Yes
8	Whether separate entries are done for Exchange & Non-Exchange stock?	No- non exchange stock
9	Whether a copy of updated WSP SOP and warehouse operations manual available at the warehouse?	Yes
10	Whether the Warehouse is registered under relevant State/ Central Warehousing Authority/Gram Panchyat? If Yes, License copy to be available at warehouse.	Yes WDRA
11	Whether the Warehouse License copy/ WDRA registration copy is available and displayed at the warehouse?	Yes
12	Whether lot wise beneficiary details and electronic receipts available at the warehouse either in electronic or printed form?	Yes
13	Whether the valid stocks are as per CCRL/Comris system record?	Yes
14	Whether warehouse maintains Weighment slip for record for all commodities during inward and outward movement?	Yes

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Observation on WH Infrastructure

Sr. No.	Parameters	Observation
1	Warehouse condition (both internal/external) is in sound and store worthy condition?	Yes
2	Is there any roof leakage / Infrastructure damage? If Yes, whether the incident record updated with details?	No such case found
3	Whether the warehouse is well- protected by pucca boundary wall / barbed wire fencing?	Yes
4	Whether warehouse is having good drivable approach road & adequate parking space for vehicles?	Yes
5	Whether flooring is even without major cracks / crevices/ dampness or required major structural repairing?	No such case found
6	Whether hygiene & cleanliness inside the warehouse & premises and vegetation cleaning surrounding the warehouse maintained? Whether dusting of stock, cleaning of bird droppings on stacks, floor cleaning and any minor/major structural repair conducted on a periodic basis? Is the record of the house keeping maintained?	Yes
7	Whether any infestation by termites/ white ants and rodents in the buildings and warehouse premises is noticed? Whether annual termite treatment record is maintained at cotton/kapas warehouse? Whether termite treatment certificate is available at cotton/kapas warehouse?	No
8	Whether rat cages are placed inside the warehouse? Whether rodenticides used to control rodents?	Yes available
9a	Whether surveillance cameras (CCTV) are installed at the warehouse?	Outside
9b	Whether warehouse maintains 90 days CCTV footage of surveillance? mention the date from which CCTV footage is available.	Available 15- Feb- 2025
9c	Whether the cctv camera positioned towards weighment scale inside the warehouse? Verify the cctv footage.	No
10	Whether Handling equipment available?	NA
11	Whether the walls are properly plastered and painted/white washed and are free from cracks and crevices?	Yes
12	Whether adequate ventilators and air inlets are available? (Mention no. of ventilators and air inlets)	Yes
13	Whether the WH office is inside the godown? (not acceptable for cotton)	NA
14	Mention type of Flooring : Concrete / Stones / Tiles / / trimix/ Bricks flooring (Mentha Oil WH) /No flooring/Other	Concrete
15	Whether the warehouse has adequate plinth (elevation from ground level) as per WDRA norm?	Yes
16	Whether there are adequate arrangements for drainage of rainwater to avoid flooding?	Yes

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Sr. No.	Parameters	Observation
17	Whether load bearing capacity certificate available at warehouse? (in case of metal warehouse)	Yes
18	Whether Sufficient office space available for equipment viz. computers with internet facility, telephone and furniture (table, chairs almirah, etc.)	Only one table

Observation on Quality Operation

Sr. No.	Parameters	Observation
1	Is cotton bales moisture meter in working condition or Not? If not then has the same been recorded in incident register available at warehouse?	Yes
1a	Is moisture meter available at warehouse?	Yes
1b	Last calibrated on ..... (dd/mm/yyyy)	20 June 2025
2	Is inward /outward moisture checked or not? (lot wise moisture record) in case of cotton	Yes
3	Are necessary sampling details updated on sample tag within one working day? (Name of warehouse, date of sampling, stack no, lot No.)	Yes
4	Is Reference sample duly sealed & signed by the WH official/in charge?	Yes
5	Is signature of beneficiary/Client or authorized personal of the client is taken on reference sample?	Yes
6	Is the sample storage area secure and demarcated? Are the samples kept in rack / pallet / in Almirah or trunk in the sample storage area?	Yes
7	Whether Reference samples with all relevant details kept in proper custody until the lot is present in the warehouse?	Yes
8	Is record for courier of samples to the assayer available?	Yes Maintained by SGS
9	Do the Goods stored come into direct contact with water or excess moisture which can be detrimental to its usability or quality?	No

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Annexure-1

Checklist w.r.t. MCXCCL Circular (Cotton Bales)

Sr. No.	Parameters	Observation
1	Whether bales have all the proper markings in the form of unique press running number (PRN) Whether every bale has a label giving details of variety weight, crop year when checked randomly? And any other details as may be required from time to time? Does each bale have a label / sticker giving the bale number in figures along with ginner details?	Yes
2	Whether warehouse has put in a deposit stamp / sticker, containing the date of deposit of the goods on each bale deposited?	Yes
3	Forklift – battery operated or fuel operated?	Manual by hands
4	Placement of the Firefighting equipment? Inside the godown or outside? (Placement inside the godown is not allowed)	Outside
5	Proximity to source of fire hazard if any. whether any fire-risk is noticed in close vicinity of the warehouse? Mention the approximate distance of source of fire risk.	No
6	Whether cotton samples are stored inside the godown?	Yes
7	Whether opening and closing of cotton godown is done under supervision of Warehouse Manager and the register maintained indicating the purpose of opening and date and time of opening/closing?	Yes
8	In case, more than 3 straps of bales are broken, whether re-strapping of the bales is done within 10 working days from the date of strap broken & record of the strap break and re-strapping is maintained? In incidence register?	No such case found

Inspection Details

Date of Inspection	14 July 2025	
Signature		
Inspection Done By	Keshav Agrawal	
Maker		Checker
Anuradha Yadav		Aditya More

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MOISTURE DETAILS OF RANDOM LOTS (In case of Cotton Bales) during audits

WSP & Warehouse Name & Location:			
Sr. No.	Lot No.	Avg. Moisture reading	Remarks
1.	SJW-102	8.5	Ok
2.	SJW-101	8.5	Ok
3.	SJW-1037	10	Ok
4.	SJW-0052	9	Ok
5.	SJW-0103	9	Ok
6.	SJW-104	9	Ok

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Andheri (East), Mumbai 400 059
Tel : 1800 1201 022 / +91 8097093034

Warehouse Audit Report

Date of Regular/Surprise Audit	14 July 2025	Delivery Centre	Jalgaon
Time in and Time out	1: 15 PM to 18 :30 PM	Address of Warehouse	Alkabai Bala Gadekar Warehouse, Ch no. 1 & 2, Gadekar Patil Warehousing Service Pvt. Ltd., Gut no 92, Pimpri Warud, Tq. Sillod, Dist. Chhatrapati Shambhaji Nagar, Aurangabad, Maharashtra - 431112
Name of Warehouse	Steinweg (Alkabai Bala Gadekar Warehouse)		
Name of Auditor	Raviraj Moghe	Name of Warehouse Manager	Mr. Ramchandra
Date of Previous Audit & Name of previous Auditor (MCXCCL/WSP/External) Also name of Agency , if external	04 July 2025 Sanjay	Capacity of Warehouse	2000 MT
		Capacity Utilization of warehouse (%)	0%

Stock Reconciliation:

Commodity	Stock Quantity as on 14 July 2025(opening balance)				Difference if any	Remarks
	Quantity as per MCXCCL (Cotton Bales)	Quantity as per WSP MIS (Cotton Bales)	Quantity as per WSP Warehouse record (Cotton Bales)	Quantity as per Physical Verification (Cotton Bales)		
1. Cotton Bales						
i. Valid Stock	-	-	-	-	-	-
ii. Under QC	-	-	-	-	-	-
iii. Rejected	-	-	-	-	-	-
iv. FED	-	-	-	-	-	-
v. Non-exchange	-	-	-	-	-	-
Total	Nil Stock	Nil Stock	Nil Stock	Nil Stock	-	-

Observations/Recommendations:

Nil Observation

Audit Summary:

Nil Observation

Verification status of Previous Audit:

By MCXCCL audit conducted on 09 April 2025. Nil Observation
By MCXCCL External audit conducted by Not yet conducted audit.
By WSP Internal audit conducted on 04 July 2025. Nil Observation
By WSP External audit conducted M/s. QSS as on 04 April 2025. Nil Observation

Observations on Stacking

Sr. No.	Parameters	Observation
1	Whether the appearance of the stored stocks is neat and free from dust/stains of oil, rust, cracks etc.?	Nil Stock
2a	Whether Packaging condition of stock deposited is as per MCXCCL norms/ procedure guidelines/ relevant circulars as mentioned below? Cotton - Circular no. MCXCCL/WHL/249/2023 dated October 16, 2023 Mentha Oil- Circular no. MCXCCL/WHL/141/2021 dated May 31, 2021 Aluminium: Circular no. MCXCCL/WHL/045/2023 dated February 16, 2023 Lead: Circular no. MCXCCL/WHL/220/2023 dated September 15, 2023 Copper: Circular no. MCXCCL/WHL/868/2020 dated November 23, 2020 Zinc: Circular no. MCXCCL/WHL/044/2023 dated February 16, 2023 Nickel: Circular no. MCXCCL/WHL/868/2020 dated --- November 23, 2020 Note: any subsequent circular issued for above mentioned commodity shall be referred for compliance	Nil Stock
2b	Metal & Cotton - no straps should be broken in exchange deliverable stocks	Nil Stock
3	Whether the stacking of the stock is done as per WDRA guidelines (as applicable) or as per MCXCCL? Whether stock is in countable position, stacking done appropriately & is there any co-mingling of lots?	Nil Stock
4	Whether adequate alleyways & gangways between stacks & wall to stacks are kept for easy movement, aeration & chemical treatments, physical verification, etc.?	Nil Stock
5	Whether proper stack layout / stacks plan displayed at warehouse floor?	Nil Stock
6	Whether lot cards in WSP format are placed on all the stored stocks with up to date entries of all transactions within two working days of transaction/receipt creation?	Nil Stock
7	Whether overwriting / corrections are found in lot cards?	Nil Stock
8	Whether suitable dunnage material, as per good warehousing practices available (except mentha oil/ metals) for stored goods ?	Nil Stock
9	Whether lot sealing/drum/drum sealing (for Mentha Oil) for all lots/drums deposited /retested is done within two working days of transaction?	Nil Stock
10	Whether the Warehouse staff has checked the seal intactness of stocks every month? (Pls verify lot seal register & Monthly declaration stating seals have been checked)	Nil Stock
11	Is there any spillage or damage material lying spread across the stack or floor? If yes, whether the same is appropriately packed and is kept in demarcated area on the same day?	Nil Stock
12	Is there a designated area inside the warehouse mentioning the floor area in square feet/meter for FED goods, rejected goods and non-Exchange goods available for storage in the warehouse?	Yes

Sr. No.	Parameters	Observation
13	Is any FED Stock lying for more than 3 months? / Any rejected stock lying in warehouse? If Yes, whether marking/ tagging/placard on such lot card or Stock and follow-up with client for lifting of such stocks is done by WSP?	Nil Stock
14	Is any stock of identical (exchange grade) agri commodity,for which MCXCCL has accredited the warehouse, stored in the warehouse?	Nil Stock
15	Is there any other agri commodity which is not in the WDRA registration certificate, stored in the warehouse?	Nil Stock
16	Has WSP stored its 'own' commodity in the warehouse?	Nil Stock
17	Is any stock of identical non-agri commodity stored in MCXCCL accredited Metal warehouse Other than approved commodity?.	Nil Stock
18	Whether visual demarcation between MCX deliverable, Non-exchange & Rejected stock is done or not? In case Non Exchange stock kept in MCXCCL accredited capacity is it kept with clear demarcation?	Nil Stock
19	Whether details like hypothecation / lien / pledge to any financial institutions for the purpose of funding has been displayed on the stock and the same has been recorded?	Nil Stock
20	Whether non exchange goods stored in accredited space and approval from MCXCCL is taken and available at warehouse?	NA

Observations on Warehouse Operations

Sr. No.	Parameters	Observation
1	Whether custody of Navtal brand lock and key of the warehouse/godown is with WSP/WH Owner/others (?)(Pls specify) Whether additional key of Warehouse available at WSP Head office/WSP regional office and details are updated in Key distribution register?	Yes
2	Does the WSP use Navtal brand lock seals at every lock of all shutters which are used for transaction of goods? Whether seal details are captured in register.	Yes
3	Does the warehouse change Navtal brand locks every six months in June and December? Verify the serial number of lock and key, date when it was last changed.	Yes 20 June 2025
4	Specify the number of WH staffs deployed at the warehouse/warehouse complex.	1
5	Indicate number of security guards deployed shift wise.	1 Night
6	Mention name of the Security Agency offering security services at the WH	United Security
7	Whether WH staff and Security personnel carrying their identity cards, and are in proper uniform and with baton, torch, whistle etc? Whether security guards checks for any presence of matchbox, gas lighter, chemicals and inflammable items of person entering the warehouse?	Yes
8	Whether security guard stays inside or outside the warehouse premises?	Outside
9	Whether there are proper night lighting in warehouse premises for the security purpose?	Yes
10	Whether proper WSP Sign Board (flex/board/wall-painting) and sign board of MCXCCL accreditation with WSP contact details, No Smoking signage in local dialect, emergency numbers, unauthorized entry, unauthorized parking etc are displayed ?	Yes Wall painting
11	Whether the board of "Complaint/feedback register available at warehouse" is displayed at the warehouse? (Pls mention the place of display of the board)	Yes
12	Whether Fire Fighting equipment available as per the WDRA guidelines? Please specify below;	
	a. No. of Fire Extinguishers	3
	b. No. of Sand Buckets	20
	c. Capacity of water tank available as per operational guidelines?	5000 LTR
	d. Is water pump attached to storage tank with hose pipe?	Yes
	e. Availability of water fire hydrant points/sprinkler system for Cotton Bales.	No
	f. Whether fire extinguishers are valid & in working condition? Are the expiry dates/next-due date clearly visible?	Yes 06 January 2026
13	Whether the warehouse staff have undergone the training of fire safety & handling of firefighting equipment from the date of joining? (Please verify with records)	Yes 07 January 2025
14	Whether mock drill for fire fighting is conducted at least once in a year? Verify the record of mock drill.	Yes 07 January 2025
15	Is the Warehouse Manager/ Supervisor of the WSP trained in handling warehousing operations, specifically for MCXCCL? Is the skill enhancement training given to the staff in an interval of 6 months? Verify the training record.	Yes

Sr. No.	Parameters	Observation
16	Whether the security personnel have undergone training on fire safety & handling of firefighting equipment from the date of joining? (verify with records and frequency) Mention the name of the official by whom training is provided. Is the follow up training provided on annual basis to the warehouse staff by the WSP	Yes
17	Is the arrangement for Prophylactic Measures for Pest Control available at the WH as per WDRA guidelines? (Verify the records of the treatment)	Yes
18	Is anti-termite treatment at cotton bales warehouses conducted through MCXCCL specified agencies? (Verify the records of the treatment).	Yes
19	Whether Live Electricity connection found inside the godown where cotton is stored?	NA
20	Is the WSP using electricity for weighment purpose only at Mentha oil and metals at warehouses?	NA
21	Whether Storage of hazardous Stock (Like fertilizer, Cement, Chemical etc.) in warehouse premises is done that may affect exchange deliverable stock?	NA
22	Whether LPG cylinder kept inside warehouse or outside warehouse? (Applicable for Mentha oil)	NA
23	Availability of functional, Valid and calibrated weighbridge (Inside / Outside complex)-for base metals – 3 /5 MT capacity (Yes/No)	Outside
	Name of weighbridge/manual weigh scale –WB capacity (MT)- Expiry date of calibration	Yes
A	Jay bhagwan baba cotton (Expiry Date: 16 December 2025)	8 mt
B	Joshi cotex (Expiry date: 13 November 2025)	50 mt
C		
24	Is a written consent of client and approval from MCXCCL sought in case weighment of the commodity is done on any other weighbridge when MCXCCL approved weighbridges are non-functional?	Nil Stock
25	Whether the list of weighbridge (accredited weighbridge for cotton bales) along with calibration certificate displayed in the warehouse?	Yes
26	Whether periodic stock audit done by Independent team other than of the same warehouse deployed staffs? (verify with visitor register at the warehouse)	Yes Internal Audit Mr. Sanjay 04 July 2025
27	Whether the storage structure (warehouse) is far away (150 meter) from the source of fire-hazard, such as timber stores, petrol/CNG/PNG pumping stations/LPG bottling plant?	Yes

Observation on Warehouse Record Keeping

Sr. No.	Parameters	Observation
1	Whether copy of KYD with requisite documents available for all beneficiaries/depositors at warehouse? Mention the names of depositor(s) incase of incomplete documents.	Nil Stock
2	Are the soft copy/digital signed copy/original DTD with requisite documents available at warehouse? Mention the names of depositors incase of incomplete documents.	Nil Stock
3	Whether eNWR/E-receipt is generated based on receipt of original DTD/ photo copy/ DTD Digitally signed by the beneficiary client/ depositor?	Nil Stock
4	Whether the following registers are available and updated at Warehouse or not? Are the records kept in safe custody with lock facility?	
	• Warehouse opening-closing Register	Yes
	• Daily Transaction Register	Yes
	• Complaint Register	Yes
	• Stack wise/Lot wise register Physical/Electronic form	Yes
	• PV Register	Yes
	• Instrument/Equipment Internal Calibration Register	Yes
	• Gate in gate out cum Visitor Register	Yes
	• Spot Rejection Register	Yes
	• Sample register	Yes
	• Incidence records /Notices register	Yes
	• Lien register	Yes
	• Pest control activity register	Yes
	• Key distribution register	Yes
5	Whether any Overwriting/correction is found in the above Registers? If yes, check whether approval from WSP HO has been obtained or not	NA
6	Whether the transaction wise weighbridge receipts for deposit/withdrawal are available at the warehouse or not?	Yes
7	Whether the Commodity deposits & all required documents along with original delivery orders withdrawal document are available at warehouse or not?	Yes
7a	Whether WSP has taken approval from MCXCCL for storage of partial lot created out of overload of lorry in a demarcated area?	Yes
8	Whether separate entries are done for Exchange & Non-Exchange stock?	Yes
9	Whether a copy of updated WSP SOP and warehouse operations manual available at the warehouse?	Yes
10	Whether the Warehouse is registered under relevant State/ Central Warehousing Authority/Gram Panchyat? If Yes, License copy to be available at warehouse.	Yes
11	Whether the Warehouse License copy/ WDRA registration copy is available and displayed at the warehouse?	Yes
12	Whether lot wise beneficiary details and electronic receipts available at the warehouse either in electronic or printed form?	Yes
13	Whether the valid stocks are as per CCRL/Comris system record?	Yes
14	Whether warehouse maintains Weighment slip for record for all commodities during inward and outward movement?	Yes

Observation on WH Infrastructure

Sr. No.	Parameters	Observation
1	Warehouse condition (both internal/external) is in sound and store worthy condition?	Yes
2	Is there any roof leakage / Infrastructure damage? If Yes, whether the incident record updated with details?	NA
3	Whether the warehouse is well- protected by pucca boundary wall / barbed wire fencing?	Yes
4	Whether warehouse is having good drivable approach road & adequate parking space for vehicles?	Yes
5	Whether flooring is even without major cracks / crevices/ dampness or required major structural repairing?	NA
6	Whether hygiene & cleanliness inside the warehouse & premises and vegetation cleaning surrounding the warehouse maintained? Whether dusting of stock, cleaning of bird droppings on stacks, floor cleaning and any minor/major structural repair conducted on a periodic basis? Is the record of the house keeping maintained?	Yes
7	Whether any infestation by termites/ white ants and rodents in the buildings and warehouse premises is noticed? Whether annual termite treatment record is maintained at cotton/kapas warehouse? Whether termite treatment certificate is available at cotton/kapas warehouse?	NA
8	Whether rat cages are placed inside the warehouse? Whether rodenticides used to control rodents?	NA
9a	Whether surveillance cameras (CCTV) are installed at the warehouse?	Yes
9b	Whether warehouse maintains 90 days CCTV footage of surveillance? mention the date from which CCTV footage is available.	Yes Available since 27 March 2025
9c	Whether the cctv camera positioned towards weighment scale inside the warehouse? Verify the cctv footage.	Yes
10	Whether Handling equipment available?	Yes
11	Whether the walls are properly plastered and painted/white washed and are free from cracks and crevices?	Yes
12	Whether adequate ventilators and air inlets are available? (Mention no. of ventilators and air inlets)	Yes(82)
13	Whether the WH office is inside the godown? (not acceptable for cotton)	NA
14	Mention type of Flooring : Concrete / Stones / Tiles / / trimix/ Bricks flooring (Mentha Oil WH) /No flooring/Other	Concrete
15	Whether the warehouse has adequate plinth (elevation from ground level) as per WDRA norm?	Yes
16	Whether there are adequate arrangements for drainage of rainwater to avoid flooding?	Yes

Sr. No.	Parameters	Observation
17	Whether load bearing capacity certificate available at warehouse? (in case of metal warehouse)	NA
18	Whether Sufficient office space available for equipment viz. computers with internet facility, telephone and furniture (table, chairs almirah, etc.)	Yes

Observation on Quality Operation

Sr. No.	Parameters	Observation
1	Is cotton bales moisture meter in working condition or Not? If not then has the same been recorded in incident register available at warehouse?	Yes
1a	Is moisture meter available at warehouse?	Yes
1b	Last calibrated on ..... (dd/mm/yyyy)	15 April 2025
2	Is inward /outward moisture checked or not? (lot wise moisture record) in case of cotton	Nil Stock
3	Are necessary sampling details updated on sample tag within one working day? (Name of warehouse, date of sampling, stack no, lot No.)	Yes
4	Is Reference sample duly sealed & signed by the WH official/in charge?	Yes
5	Is signature of beneficiary/Client or authorized personal of the client is taken on reference sample?	Yes
6	Is the sample storage area secure and demarcated? Are the samples kept in rack / pallet / in Almirah or trunk in the sample storage area?	Yes
7	Whether Reference samples with all relevant details kept in proper custody until the lot is present in the warehouse?	Yes
8	Is record for courier of samples to the assayer available?	Yes
9	Do the Goods stored come into direct contact with water or excess moisture which can be detrimental to its usability or quality?	Nil stock

JHS & Associates LLP
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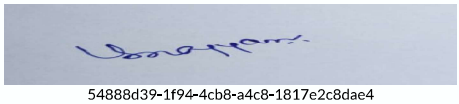
Annexure-1

Checklist w.r.t. MCXCCL Circular (Cotton Bales)

Sr. No.	Parameters	Observation
1	Whether bales have all the proper markings in the form of unique press running number (PRN) Whether every bale has a label giving details of variety weight, crop year when checked randomly? And any other details as may be required from time to time? Does each bale have a label / sticker giving the bale number in figures along with ginner details?	Nil Stock
2	Whether warehouse has put in a deposit stamp / sticker, containing the date of deposit of the goods on each bale deposited?	Nil Stock
3	Forklift – battery operated or fuel operated?	Nil Stock
4	Placement of the Firefighting equipment? Inside the godown or outside? (Placement inside the godown is not allowed)	Outside
5	Proximity to source of fire hazard if any. whether any fire-risk is noticed in close vicinity of the warehouse? Mention the approximate distance of source of fire risk.	Yes
6	Whether cotton samples are stored inside the godown?	Yes
7	Whether opening and closing of cotton godown is done under supervision of Warehouse Manager and the register maintained indicating the purpose of opening and date and time of opening/closing?	Yes 9:30 to 5:30 PM
8	In case, more than 3 straps of bales are broken, whether re-strapping of the bales is done within 10 working days from the date of strap broken & record of the strap break and re-strapping is maintained? In incidence register?	NA

Inspection Details

Date of Inspection	14 July 2025	
Signature	Raviraj	
Inspection Done By	Raviraj Moghe	
Maker		Checker
Anuradha Yadav		Aditya More



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MOISTURE DETAILS OF RANDOM LOTS (In case of Cotton Bales) during audits

WSP & Warehouse Name & Location:			
Sr. No.	Lot No.	Avg. Moisture reading	Remarks
1.	Nil Stock		

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Warehouse Audit Report

Date of Regular/Surprise Audit	11 July 2025	Delivery Centre	Jalna
Time in and Time out	12: 07 PM to 17:30 PM	Address of Warehouse	Gut No. - 100, At - Village - Pimpri (BK), Tq. - Silod, dist. - Aurangabad, Maharashtra, 431112
Name of Warehouse	Staragri (Rupali Praful Ostwal warehouse)		
Name of Auditor	Raviraj Mogle	Name of Warehouse Manager	Mr. Suresh Shejul
Date of Previous Audit & Name of previous Auditor (MCXCCL/WSP/External) Also name of Agency , if external	04 June 2025 (Suyog Thukral)	Capacity of Warehouse	1500 MT
		Capacity Utilization of warehouse (%)	20%

Stock Reconciliation:

Commodity	Stock Quantity as on 09 July 2025 (Closing balance)				Difference if any	Remarks
	Quantity as per MCXCCL (Cotton Bales)	Quantity as per WSP MIS (Cotton Bales)	Quantity as per WSP Warehouse record (Cotton Bales)	Quantity as per Physical Verification (Cotton Bales)		
1. Cotton Bales						
i. Valid Stock	700	700	700	700	-	-
ii. Under QC	-	-	-	-	-	-
iii. Rejected	-	-	-	-	-	-
iv. FED	-	-	-	-	-	-
v. Non-exchange	-	-	-	-	-	-
Total	700	700	700	700		

Observations:

1) It was observed that on the audit day security guard was not present on duty.
2) CCTV working but 90 days backup not available, CCTV footage not available for few dates.

Audit Summary:

Stock tallied during physical verification.

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Verification status of Previous Audit:

By MCXCCL audit conducted on 04 June 2025. CCTV footage not available for few dates ranging 08/03/2025 to 17/03/2025, 20/03/2025, 01/04/2025 to 02/04/2025. This is a repetitive observation.
By MCXCCL External audit conducted by M/s. Cotecna as on 21 Jan 2025. CCTV footage not available for few dates ranging 22/11/24, 26/11/24, 27/11/24, 29/11/24, 1/12/24, 06/12/24,08/12/24, 09/12/24, 12/12/24, 13/12/24, 15/12/24 to 18/12/24, 26/12/2024 to 31/12/2024, 01/01/25 to 07/01/25, 09/01/25 to 15/01/25 & 17/01/25. Same observation found in MCXCCL subsequent audit conducted in 04 June 2025.
By WSP Internal audit conducted on 05 July 2025. CCTV working but 90 days backup not available, CCTV footage not available for few dates. Same observation found in MCXCCL subsequent audit conducted in 04 June 2025. Day SG was not available during the audit.
By WSP External audit conducted M/s. QSS as on 12 April 2025. CCTV working but 90 days backup not available, CCTV footage not available for few dates. Same observation found open in MCXCCL subsequent audit conducted in 04 June 2025

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Observations on Stacking

Sr. No.	Parameters	Observation
1	Whether the appearance of the stored stocks is neat and free from dust/stains of oil, rust, cracks etc.?	Yes
2a	Whether Packaging condition of stock deposited is as per MCXCCL norms/ procedure guidelines/ relevant circulars as mentioned below? Cotton - Circular no. MCXCCL/WHL/249/2023 dated October 16, 2023 Mentha Oil- Circular no. MCXCCL/WHL/141/2021 dated May 31, 2021 Aluminium: Circular no. MCXCCL/WHL/045/2023 dated February 16, 2023 Lead: Circular no. MCXCCL/WHL/220/2023 dated September 15, 2023 Copper: Circular no. MCXCCL/WHL/868/2020 dated November 23, 2020 Zinc: Circular no. MCXCCL/WHL/044/2023 dated February 16, 2023 Nickel: Circular no. MCXCCL/WHL/868/2020 dated --- November 23, 2020 Note: any subsequent circular issued for above mentioned commodity shall be referred for compliance	Yes
2b	Metal & Cotton - no straps should be broken in exchange deliverable stocks	No such case found
3	Whether the stacking of the stock is done as per WDRA guidelines (as applicable) or as per MCXCCL? Whether stock is in countable position, stacking done appropriately & is there any co-mingling of lots?	Yes
4	Whether adequate alleyways & gangways between stacks & wall to stacks are kept for easy movement, aeration & chemical treatments, physical verification, etc.?	Yes
5	Whether proper stack layout / stacks plan displayed at warehouse floor?	Yes
6	Whether lot cards in WSP format are placed on all the stored stocks with up to date entries of all transactions within two working days of transaction/receipt creation?	Yes
7	Whether overwriting / corrections are found in lot cards?	No
8	Whether suitable dunnage material, as per good warehousing practices available (except mentha oil/ metals) for stored goods ?	Yes
9	Whether lot sealing/drum/drum sealing (for Mentha Oil) for all lots/drums deposited /retested is done within two working days of transaction?	Yes
10	Whether the Warehouse staff has checked the seal intactness of stocks every month? (Pls verify lot seal register & Monthly declaration stating seals have been checked)	Yes
11	Is there any spillage or damage material lying spread across the stack or floor? If yes, whether the same is appropriately packed and is kept in demarcated area on the same day?	No such case found
12	Is there a designated area inside the warehouse mentioning the floor area in square feet/meter for FED goods, rejected goods and non-Exchange goods available for storage in the warehouse?	Yes

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13	Is any FED Stock lying for more than 3 months? / Any rejected stock lying in warehouse? If Yes, whether marking/ tagging/placard on such lot card or Stock and follow-up with client for lifting of such stocks is done by WSP?	No such case found
14	Is any stock of identical (exchange grade) agri commodity,for which MCXCCL has accredited the warehouse, stored in the warehouse?	No
15	Is there any other agri commodity which is not in the WDRA registration certificate, stored in the warehouse?	No
16	Has WSP stored its 'own' commodity in the warehouse?	No such case found
17	Is any stock of identical non-agri commodity stored in MCXCCL accredited Metal warehouse Other than approved commodity?.	NA
18	Whether visual demarcation between MCX deliverable, Non-exchange & Rejected stock is done or not? In case Non Exchange stock kept in MCXCCL accredited capacity is it kept with clear demarcation?	No such case found
19	Whether details like hypothecation / lien / pledge to any financial institutions for the purpose of funding has been displayed on the stock and the same has been recorded?	NA
20	Whether non exchange goods stored in accredited space and approval from MCXCCL is taken and available at warehouse?	NA

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Observations on Warehouse Operations

Sr. No.	Parameters	Observation
1	Whether custody of Navtal brand lock and key of the warehouse/godown is with WSP/WH Owner/others (?)(Pls specify) Whether additional key of Warehouse available at WSP Head office/WSP regional office and details are updated in Key distribution register?	Yes, Navtal Suresh Shejul
2	Does the WSP use Navtal brand lock seals at every lock of all shutters which are used for transaction of goods? Whether seal details are captured in register.	Yes
3	Does the warehouse change Navtal brand locks every six months in June and December? Verify the serial number of lock and key, date when it was last changed.	Yes 12 June 2025
4	Specify the number of WH staffs deployed at the warehouse/warehouse complex.	1
5	Indicate number of security guards deployed shift wise.	Day SG not available for duty 1 SG available for Night
6	Mention name of the Security Agency offering security services at the WH	Mejor
7	Whether WH staff and Security personnel carrying their identity cards, and are in proper uniform and with baton, torch, whistle etc? Whether security guards checks for any presence of matchbox, gas lighter, chemicals and inflammable items of person entering the warehouse?	Yes No Inflammable items found
8	Whether security guard stays inside or outside the warehouse premises?	Outside (Night Shift)
9	Whether there are proper night lighting in warehouse premises for the security purpose?	Yes Available
10	Whether proper WSP Sign Board (flex/board/wall-painting) and sign board of MCXCCL accreditation with WSP contact details, No Smoking signage in local dialect, emergency numbers, unauthorized entry, unauthorized parking etc are displayed ?	Yes
11	Whether the board of "Complaint/feedback register available at warehouse" is displayed at the warehouse? (Pls mention the place of display of the board)	Inside
12	Whether Fire Fighting equipment available as per the WDRA guidelines? Please specify below;	
	a. No. of Fire Extinguishers	3
	b. No. of Sand Buckets	15 Sand Buckets
	c. Capacity of water tank available as per operational guidelines?	Yes, 3000Lt
	d. Is water pump attached to storage tank with hose pipe?	Yes
	e. Availability of water fire hydrant points/sprinkler system for Cotton Bales.	No
	f. Whether fire extinguishers are valid & in working condition? Are the expiry dates/next-due date clearly visible?	Yes
13	Whether the warehouse staff have undergone the training of fire safety & handling of firefighting equipment from the date of joining? (Please verify with records)	Yes Parmeshwar Dudhe 18 December 2024

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14	Whether mock drill for fire fighting is conducted at least once in a year? Verify the record of mock drill.	Yes 06 June 2025
15	Is the Warehouse Manager/ Supervisor of the WSP trained in handling warehousing operations, specifically for MCXCCL? Is the skill enhancement training given to the staff in an interval of 6 months? Verify the training record.	Yes 17 June 2025
16	Whether the security personnel have undergone training on fire safety & handling of firefighting equipment from the date of joining? (verify with records and frequency) Mention the name of the official by whom training is provided. Is the follow up training provided on annual basis to the warehouse staff by the WSP	Yes
17	Is the arrangement for Prophylactic Measures for Pest Control available at the WH as per WDRA guidelines? (Verify the records of the treatment)	Yes
18	Is anti-termite treatment at cotton bales warehouses conducted through MCXCCL specified agencies? (Verify the records of the treatment).	NBHC Commgaurd
19	Whether Live Electricity connection found inside the godown where cotton is stored?	No
20	Is the WSP using electricity for weighment purpose only at Mentha oil and metals at warehouses?	NA
21	Whether Storage of hazardous Stock (Like fertilizer, Cement, Chemical etc.) in warehouse premises is done that may affect exchange deliverable stock?	No such case found
22	Whether LPG cylinder kept inside warehouse or outside warehouse? (Applicable for Mentha oil)	No such case found
23	Availability of functional, Valid and calibrated weighbridge (Inside / Outside complex)-for base metals – 3 /5 MT capacity (Yes/No)	
	Name of weighbridge/manual weigh scale –WB capacity (MT)- Expiry date of calibration	
A	R D weighbridge (Expiry date 24 February 2026)	
B		
C		
24	Is a written consent of client and approval from MCXCCL sought in case weighment of the commodity is done on any other weighbridge when MCXCCL approved weighbridges are non-functional?	Yes
25	Whether the list of weighbridge (accredited weighbridge for cotton bales) along with calibration certificate displayed in the warehouse?	Yes
26	Whether periodic stock audit done by Independent team other than of the same warehouse deployed staffs? (verify with visitor register at the warehouse)	Internal Audit 05 July 2025
27	Whether the storage structure (warehouse) is far away (150 meter) from the source of fire-hazard, such as timber stores, petrol/CNG/PNG pumping stations/LPG bottling plant?	Yes

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Observation on Warehouse Record Keeping

Sr. No.	Parameters	Observation
1	Whether copy of KYD with requisite documents available for all beneficiaries/depositors at warehouse? Mention the names of depositor(s) incase of incomplete documents.	Yes
2	Are the soft copy/digital signed copy/original DTD with requisite documents available at warehouse? Mention the names of depositors incase of incomplete documents.	Yes
3	Whether eNWR/E-receipt is generated based on receipt of original DTD/ photo copy/ DTD Digitally signed by the beneficiary client/ depositor?	Yes
4	Whether the following registers are available and updated at Warehouse or not? Are the records kept in safe custody with lock facility?	
	• Warehouse opening-closing Register	Yes
	• Daily Transaction Register	Yes
	• Complaint Register	Yes
	• Stack wise/Lot wise register Physical/Electronic form	Yes
	• PV Register	Yes
	• Instrument/Equipment Internal Calibration Register	Yes
	• Gate in gate out cum Visitor Register	Yes
	• Spot Rejection Register	Yes
	• Sample register	Yes
	• Incidence records /Notices register	Yes
	• Lien register	Yes
	• Pest control activity register	Yes
	• Key distribution register	Yes
5	Whether any Overwriting/correction is found in the above Registers? If yes, check whether approval from WSP HO has been obtained or not	No such case found
6	Whether the transaction wise weighbridge receipts for deposit/withdrawal are available at the warehouse or not?	Yes
7	Whether the Commodity deposits & all required documents along with original delivery orders withdrawal document are available at warehouse or not?	Yes
7a	Whether WSP has taken approval from MCXCCL for storage of partial lot created out of overload of lorry in a demarcated area?	Yes
8	Whether separate entries are done for Exchange & Non-Exchange stock?	Yes
9	Whether a copy of updated WSP SOP and warehouse operations manual available at the warehouse?	Yes
10	Whether the Warehouse is registered under relevant State/ Central Warehousing Authority/Gram Panchyat? If Yes, License copy to be available at warehouse.	Yes Gram Panchayat
11	Whether the Warehouse License copy/ WDRA registration copy is available and displayed at the warehouse?	Yes
12	Whether lot wise beneficiary details and electronic receipts available at the warehouse either in electronic or printed form?	No
13	Whether the valid stocks are as per CCRL/Comris system record?	Yes CCRL
14	Whether warehouse maintains Weighment slip for record for all commodities during inward and outward movement?	Yes

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Observation on WH Infrastructure

Sr. No.	Parameters	Observation
1	Warehouse condition (both internal/external) is in sound and store worthy condition?	Yes
2	Is there any roof leakage / Infrastructure damage? If Yes, whether the incident record updated with details?	No such case found
3	Whether the warehouse is well- protected by pucca boundary wall / barbed wire fencing?	Yes
4	Whether warehouse is having good drivable approach road & adequate parking space for vehicles?	Yes
5	Whether flooring is even without major cracks / crevices/ dampness or required major structural repairing?	No such case found
6	Whether hygiene & cleanliness inside the warehouse & premises and vegetation cleaning surrounding the warehouse maintained? Whether dusting of stock, cleaning of bird droppings on stacks, floor cleaning and any minor/major structural repair conducted on a periodic basis? Is the record of the house keeping maintained?	Yes
7	Whether any infestation by termites/ white ants and rodents in the buildings and warehouse premises is noticed? Whether annual termite treatment record is maintained at cotton/kapas warehouse? Whether termite treatment certificate is available at cotton/kapas warehouse?	Yes
8	Whether rat cages are placed inside the warehouse? Whether rodenticides used to control rodents?	Yes
9a	Whether surveillance cameras (CCTV) are installed at the warehouse?	Yes
9b	Whether warehouse maintains 90 days CCTV footage of surveillance? mention the date from which CCTV footage is available.	No CCTV working but 90 days backup not available, CCTV footage not available for few dates.
9c	Whether the cctv camera positioned towards weighment scale inside the warehouse? Verify the cctv footage.	Yes
10	Whether Handling equipment available?	Yes
11	Whether the walls are properly plastered and painted/white washed and are free from cracks and crevices?	Yes
12	Whether adequate ventilators and air inlets are available? (Mention no. of ventilators and air inlets)	Yes 50 Ventilators
13	Whether the WH office is inside the godown? (not acceptable for cotton)	No
14	Mention type of Flooring : Concrete / Stones / Tiles / / trimix/ Bricks flooring (Mentha Oil WH) /No flooring/Other	Concrete

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15	Whether the warehouse has adequate plinth (elevation from ground level) as per WDRA norm?	Yes
16	Whether there are adequate arrangements for drainage of rainwater to avoid flooding?	Yes
17	Whether load bearing capacity certificate available at warehouse? (in case of metal warehouse)	NA
18	Whether Sufficient office space available for equipment viz. computers with internet facility, telephone and furniture (table, chairs almirah, etc.)	Yes

Observation on Quality Operation

Sr. No.	Parameters	Observation
1	Is cotton bales moisture meter in working condition or Not? If not then has the same been recorded in incident register available at warehouse?	Yes
1a	Is moisture meter available at warehouse?	Yes
1b	Last calibrated on ..... (dd/mm/yyyy)	06 December 2025
2	Is inward /outward moisture checked or not? (lot wise moisture record) in case of cotton	Yes
3	Are necessary sampling details updated on sample tag within one working day? (Name of warehouse, date of sampling, stack no, lot No.)	Yes
4	Is Reference sample duly sealed & signed by the WH official/in charge?	Yes
5	Is signature of beneficiary/Client or authorized personal of the client is taken on reference sample?	Yes
6	Is the sample storage area secure and demarcated? Are the samples kept in rack / pallet / in Almirah or trunk in the sample storage area?	Yes
7	Whether Reference samples with all relevant details kept in proper custody until the lot is present in the warehouse?	Yes
8	Is record for courier of samples to the assayer available?	Yes Maintained by SGS
9	Do the Goods stored come into direct contact with water or excess moisture which can be detrimental to its usability or quality?	No

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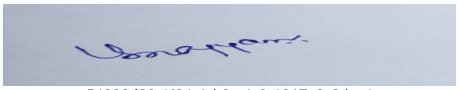
Annexure-1

Checklist w.r.t. MCXCCL Circular (Cotton Bales)

Sr. No.	Parameters	Observation
1	Whether bales have all the proper markings in the form of unique press running number (PRN) Whether every bale has a label giving details of variety weight, crop year when checked randomly? And any other details as may be required from time to time? Does each bale have a label / sticker giving the bale number in figures along with ginner details?	Yes
2	Whether warehouse has put in a deposit stamp / sticker, containing the date of deposit of the goods on each bale deposited?	Yes
3	Forklift – battery operated or fuel operated?	No
4	Placement of the Firefighting equipment? Inside the godown or outside? (Placement inside the godown is not allowed)	Yes Outside
5	Proximity to source of fire hazard if any. whether any fire-risk is noticed in close vicinity of the warehouse? Mention the approximate distance of source of fire risk.	No
6	Whether cotton samples are stored inside the godown?	Yes
7	Whether opening and closing of cotton godown is done under supervision of Warehouse Manager and the register maintained indicating the purpose of opening and date and time of opening/closing?	Yes
8	In case, more than 3 straps of bales are broken, whether re-strapping of the bales is done within 10 working days from the date of strap broken & record of the strap break and re-strapping is maintained? In incidence register?	Yes

Inspection Details

Date of Inspection	11 July 2025	
Signature		
Inspection Done By	Raviraj Moghe	
Maker		Checker
Anuradha Yadav		Aditya More



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MOISTURE DETAILS OF RANDOM LOTS (In case of Cotton Bales) during audits

WSP & Warehouse Name & Location:		Satragri (Rupali Praful Ostwal warehouse)	
Sr. No.	Lot No.	Avg. Moisture reading	Remarks
1.	1/1/RP/6	7	Ok
2.	1/1/RP/5	8	Ok
3.	1/1/RP/4	6:7	Ok
4.	1/1/RP/3	7:2	Ok
5.	1/1/RP/2	6:9	Ok
6.	1/1/RP/1	7:2	Ok
7.	1/1/RP/18	7:1	Ok
8.	1/1/RP/10	6:9	Ok
9.	1/1/RP/36	7:5	Ok
10.	1/1/RP/40	6:8	Ok

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