Warehouse Inspection Reports- Agri. Commodities By MCXCCL External Audit Agency

Warehouse Inspection Reports of April-2025

INDEX

1. Warehouse Inspection Reports by MCXCCL External Audit Agency for **Cotton Bales** - April 2025 (Reports- 01 to 02)
2. Warehouse Inspection Reports by MCXCCL External Audit Agency for **Mentha Oil-** April 2025 (Reports- 03 to 04)

Anurag Bhaiyya & Associates
CHARTERED ACCOUNTANTS
Address : Plot No. 77, First Floor, Morya Apartment, Telecom Nagar, Nagpur - 440022

Head Office :
Near Bus Stand, Station Area,
Murtizapur, Dist. Akola - 444107
Mob.: 9405943778, 7972669519
Email : caakshaykumar11@gmail.com

Warehouse Audit Report

Date of Regular/Surprise Audit	04.04.2025	Delivery Centre	Yavatmal
Time in and Time out	1.18 PM To 3.01 PM	Address of Warehouse	Dorli Dolampa Nagpur Road Yavatmal.445501
Name of Warehouse	Yamada Logistics Private Limited-Omprakash Deodatta Gupta		
Name of Auditor	Swapnil Bidkar	Name of Warehouse Manager	Krishndeep Hanwate
Date of Previous Audit & Name of previous Auditor (MCXCCL/WSP/External) Also name of Agency , if external	04/03/2025 Nishchal Gawai	Capacity of Warehouse	4000 Bales
		Capacity Utilization of warehouse (%)	5%

Stock Reconciliation:

Commodity	Stock Quantity as on 02/04/2025(closing balance)				Difference if any	Remarks
	Quantity as per MCXCCL (Bales/ Bags/Drums/Bundle/Bars)	Quantity as per WSP MIS (Bales/ Bags/Drums/Bundle/Bars)	Quantity as per WSP Warehouse record (Bales/Bags/ Drums/ Bundle/Bars)	Quantity as per Physical Verification (Bales/ Bags/Drums/ Bundle/Bars)		
1.cotton Bales						
i. Valid Stock	175	175	175	175	-	
ii. Under QC	-	-	-	-	-	
iii. Rejected	25	25	25	25		
iv. FED	-	-	-	-	-	
v. Non-exchange	-	-	-	-	-	
Total	200	200	200	200		

Observations/Recommendations:

ID card not available with day shift security guard

Audit Summary:

Over all Maintenance of Warehouse is satisfactory.

Verification status of Previous Audit:

By MCXCCL audit conducted on 11/02/2025 : Nil audit Observations
By MCXCCL External audit conducted by M/s. True quality certification as on 11/10 /2024- Nil audit Observations
By WSP Internal audit conducted on 02/01/2025 : Nil audit Observations
By WSP External audit conducted M/s. JHS _as on 10.01.2025: - Nil audit Observations

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Observations on Stacking

Sr. No.	Parameters	Observation
1	Whether the appearance of the stored stocks is neat and free from dust/stains of oil, rust, cracks etc.?	YES
2a	Whether Packaging condition of stock deposited is as per MCXCCL norms/ procedure guidelines/ relevant circulars as mentioned below? Cotton - Circular no. MCXCCL/WHL/249/2023 dated October 16, 2023 Mentha Oil- Circular no. MCXCCL/WHL/141/2021 dated May 31, 2021 Aluminium: Circular no. MCXCCL/WHL/045/2023 dated February 16, 2023 Lead: Circular no. MCXCCL/WHL/220/2023 dated September 15, 2023 Copper: Circular no. MCXCCL/WHL/868/2020 dated November 23, 2020 Zinc: Circular no. MCXCCL/WHL/044/2023 dated February 16, 2023 Nickel: Circular no. MCXCCL/WHL/868/2020 dated --- November 23, 2020 Note: any subsequent circular issued for above mentioned commodity shall be referred for compliance	YES NA NA NA NA NA NA
2b	Metal & Cotton - no straps should be broken in exchange deliverable stocks	NO BROKEN STRAPS
3	Whether the stacking of the stock is done as per WDRA guidelines (as applicable) or as per MCXCCL? Whether stock is in countable position, stacking done appropriately & is there any co-mingling of lots?	YES
4	Whether adequate alleyways & gangways between stacks & wall to stacks are kept for easy movement, aeration & chemical treatments, physical verification, etc.?	YES
5	Whether proper stack layout / stacks plan displayed at warehouse floor?	YES
6	Whether lot cards in WSP format are placed on all the stored stocks with up to date entries of all transactions within two working days of transaction/receipt creation?	YES
7	Whether overwriting / corrections are found in lot cards?	NO
8	Whether suitable dunnage material, as per good warehousing practices available (except mentha oil/ metals) for stored goods ?	YES
9	Whether lot sealing/drum/drum sealing (for Mentha Oil) for all lots/drums deposited /retested is done within two working days of transaction?	NA
10	Whether the Warehouse staff has checked the seal intactness of stocks every month? (Pls verify lot seal register & Monthly declaration stating seals have been checked)	YES
11	Is there any spillage or damage material lying spread across the stack or floor? If yes, whether the same is appropriately packed and is kept in demarcated area on the same day?	NO
12	Is there a designated area inside the warehouse mentioning the floor area in square feet/meter for FED goods, rejected goods and non-Exchange goods available for storage in the warehouse?	YES

13	Is any FED Stock lying for more than 3 months? / Any rejected stock lying in warehouse?	REJECTED STOCK OF 25 BALES LYING AT WAREHOUSE.
	If Yes, whether marking/ tagging/placard on such lot card or Stock and follow-up with client for lifting of such stocks is done by WSP?	YES
14	Is any stock of identical (exchange grade) agri commodity,for which MCXCCL has accredited the warehouse, stored in the warehouse?	NO
15	Is there any other agri commodity which is not in the WDRA registration certificate, stored in the warehouse?	NO
16	Has WSP stored its 'own' commodity in the warehouse?	NO
17	Is any stock of identical non-agri commodity stored in MCXCCL accredited Metal warehouse Other than approved commodity?.	NO
18	Whether visual demarcation between MCX deliverable, Non-exchange & Rejected stock is done or not? In case Non Exchange stock kept in MCXCCL accredited capacity is it kept with clear demarcation?	YES BUT NO NON-EXCHANGE STOCK KEPT IN GODOWN
19	Whether details like hypothecation / lien / pledge to any financial institutions for the purpose of funding has been displayed on the stock and the same has been recorded?	NO
20	Whether non exchange goods stored in accredited space and approval from MCXCCL is taken and available at warehouse?	NA

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Observations on Warehouse Operations

Sr. No.	Parameters	Observation
1	Whether custody of Navtal brand lock and key of the warehouse/godown is with WSP/WH Owner/others (?)(Pls specify) Whether additional key of Warehouse available at WSP Head office/WSP regional office and details are updated in Key distribution register?	YES
2	Does the WSP use Navtal brand lock seals at every lock of all shutters which are used for transaction of goods? Whether seal details are captured in register.	YES
3	Does the warehouse change Navtal brand locks every six months in June and December? Verify the serial number of lock and key, date when it was last changed.	YES, LAST DATE-01.01.2025.
4	Specify the number of WH staffs deployed at the warehouse/warehouse complex.	YES-02
5	Indicate number of security guards deployed shift wise.	YES 1 DAY & 1 NIGHT
6	Mention name of the Security Agency offering security services at the WH	UNIQUE SECURITY
7	Whether WH staff and Security personnel carrying their identity cards, and are in proper uniform and with baton, torch, whistle etc? Whether security guards checks for any presence of matchbox, gas lighter, chemicals and inflammable items of person entering the warehouse?	YES EXCEPT ID CARD WAS NOT AVAILABLE WITH DAY SHIFT SECURITY GUARD.
8	Whether security guard stays inside or outside the warehouse premises?	INSIDE THE PREMISES
9	Whether there are proper night lighting in warehouse premises for the security purpose?	YES
10	Whether proper WSP Sign Board (flex/board/wall-painting) and sign board of MCXCCL accreditation with WSP contact details, No Smoking signage in local dialect, emergency numbers, unauthorized entry, unauthorized parking etc are displayed ?	YES
11	Whether the board of "Complaint/feedback register available at warehouse" is displayed at the warehouse? (Pls mention the place of display of the board)	YES
12	Whether Fire Fighting equipment available as per the WDRA guidelines? Please specify below;	YES
	a. No. of Fire Extinguishers	12
	b. No. of Sand Buckets	31
	c. Capacity of water tank available as per operational guidelines?	2000 LTR
	d. Is water pump attached to storage tank with hose pipe?	YES
	e. Availability of water fire hydrant points/sprinkler system for Cotton Bales.	NO
	f. Whether fire extinguishers are valid & in working condition? Are the expiry dates/next-due date clearly visible?	YES, DUE DATE 21/11/2025
13	Whether the warehouse staff have undergone the training of fire safety & handling of firefighting equipment from the date of joining? (Please verify with records)	YES 01/01/2025
14	Whether mock drill for fire fighting is conducted at least once in a year? Verify the record of mock drill.	YES
15	Is the Warehouse Manager/ Supervisor of the WSP trained in handling warehousing operations, specifically for MCXCCL? Is the skill enhancement training given to the staff in an interval of 6 months? Verify the training record.	YES 01/01/2025

16	Whether the security personnel have undergone training on fire safety & handling of firefighting equipment from the date of joining? (verify with records and frequency) Mention the name of the official by whom training is provided. Is the follow up training provided on annual basis to the warehouse staff by the WSP	YES FREQUENCY- ANNUALLY AND LAST TRAINING DONE ON 01/01/2025 NAVEEN MUKTI HAD IMPARTED THE TRAINING.
17	Is the arrangement for Prophylactic Measures for Pest Control available at the WH as per WDRA guidelines? (Verify the records of the treatment)	YES VALID UP TO 10/11/2025
18	Is anti-termite treatment at cotton bales warehouses conducted through MCXCCL specified agencies? (Verify the records of the treatment).	YES 11/11/2025 AGENCY-PESTINCT PRO.SOLUTION.
19	Whether Live Electricity connection found inside the godown where cotton is stored?	NO
20	Is the WSP using electricity for weighment purpose only at Mentha oil and metals at warehouses?	N/A
21	Whether Storage of hazardous Stock (Like fertilizer, Cement, Chemical etc.) in warehouse premises is done that may affect exchange deliverable stock?	NO
22	Whether LPG cylinder kept inside warehouse or outside warehouse? (Applicable for Mentha oil)	NO
23	Availability of functional, Valid and calibrated weighbridge (Inside / Outside complex)-for base metals – 3 /5 MT capacity (Yes/No)	N/A
	Name of weighbridge/manual weigh scale –WB capacity (MT)- Expiry date of calibration	-
A	AMBIKA SCALE	
B	0.2 MT-100MT	
C	04.02.2026	
24	Is a written consent of client and approval from MCXCCL sought in case weighment of the commodity is done on any other weighbridge when MCXCCL approved weighbridges are non-functional?	NO WEIGHMENT OF COMMODITY IS DONE ON ANY OTHER WEIGH BRIDGE
25	Whether the list of weighbridge (accredited weighbridge for cotton bales) along with calibration certificate displayed in the warehouse?	YES
26	Whether periodic stock audit done by Independent team other than of the same warehouse deployed staffs? (verify with visitor register at the warehouse)	YES
27	Whether the storage structure (warehouse) is far away (150 meter) from the source of fire-hazard, such as timber stores, petrol/CNG/PNG pumping stations/LPG bottling plant?	YES

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Observation on Warehouse Record Keeping

Sr. No.	Parameters	Observation
1	Whether copy of KYD with requisite documents available for all beneficiaries/depositors at warehouse? Mention the names of depositor(s) incase of incomplete documents.	YES
2	Are the soft copy/digital signed copy/original DTD with requisite documents available at warehouse? Mention the names of depositors incase of incomplete documents.	YES
3	Whether eNWR/E-receipt is generated based on receipt of original DTD/ photo copy/ DTD Digitally signed by the beneficiary client/ depositor?	YES
4	Whether the following registers are available and updated at Warehouse or not? Are the records kept in safe custody with lock facility?	
	• Warehouse opening-closing Register	YES
	• Daily Transaction Register	YES
	• Complaint Register	YES
	• Stack wise/Lot wise register Physical/Electronic form	YES
	• PV Register	YES
	• Instrument/Equipment Internal Calibration Register	YES
	• Gate in gate out cum Visitor Register	YES
	• Spot Rejection Register	YES
	• Sample register	YES
	• Incidence records /Notices register	YES
	• Lien register	YES
	• Pest control activity register	YES
	• Key distribution register	YES
5	Whether any Overwriting/correction is found in the above Registers? If yes, check whether approval from WSP HO has been obtained or not	NO OVERWRITING ON ANY OF THE RECORDS
6	Whether the transaction wise weighbridge receipts for deposit/withdrawal are available at the warehouse or not?	YES
7	Whether the Commodity deposits & all required documents along with original delivery orders withdrawal document are available at warehouse or not?	YES
7a	Whether WSP has taken approval from MCXCCL for storage of partial lot created out of overload of lorry in a demarcated area?	NO SUCH INSTANCES OBSERVED ON SAMPLE BASIS.
8	Whether separate entries are done for Exchange & Non-Exchange stock?	YES
9	Whether a copy of updated WSP SOP and warehouse operations manual available at the warehouse?	YES
10	Whether the Warehouse is registered under relevant State/ Central Warehousing Authority/Gram Panchyat? If Yes, License copy to be available at warehouse.	YES,DDR LICENCES AVAILABLE VALID UP TO 30.09.2025
11	Whether the Warehouse License copy/ WDRA registration copy is available and displayed at the warehouse?	YES, VALID UP TO 20.06.2028
12	Whether lot wise beneficiary details and electronic receipts available at the warehouse either in electronic or printed form?	YES
13	Whether the valid stocks are as per CCRL/Comris system record?	YES
14	Whether warehouse maintains Weighment slip for record for all commodities during inward and outward movement?	YES

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Observation on WH Infrastructure

Sr. No.	Parameters	Observation
1	Warehouse condition (both internal/external) is in sound and store worthy condition?	YES
2	Is there any roof leakage / Infrastructure damage? If Yes, whether the incident record updated with details?	NO
3	Whether the warehouse is well- protected by pucca boundary wall / barbed wire fencing?	YES(PUCCA BOUNDARY WALL)
4	Whether warehouse is having good drivable approach road & adequate parking space for vehicles?	YES
5	Whether flooring is even without major cracks / crevices/ dampness or required major structural repairing?	NO
6	Whether hygiene & cleanliness inside the warehouse & premises and vegetation cleaning surrounding the warehouse maintained? Whether dusting of stock, cleaning of bird droppings on stacks, floor cleaning and any minor/major structural repair conducted on a periodic basis? Is the record of the house keeping maintained?	YES AND ALSO VERIFIED THE RECORD OF HOUSKEEPING.
7	Whether any infestation by termites/ white ants and rodents in the buildings and warehouse premises is noticed? Whether annual termite treatment record is maintained at cotton/kapas warehouse? Whether termite treatment certificate is available at cotton/kapas warehouse?	NO, INFESTATION BY TERMITES AND ANTS AND TERMITE CERTIFICATE AVAILABLE.
8	Whether rat cages are placed inside the warehouse? Whether rodenticides used to control rodents?	YES
9a	Whether surveillance cameras (CCTV) are installed at the warehouse?	YES
9b	Whether warehouse maintains 90 days CCTV footage of surveillance? mention the date from which CCTV footage is available.	YES, 01.01.2025
9c	Whether the cctv camera positioned towards weighment scale inside the warehouse? Verify the cctv footage.	NA
10	Whether Handling equipment available?	YES
11	Whether the walls are properly plastered and painted/white washed and are free from cracks and crevices?	YES
12	Whether adequate ventilators and air inlets are available? (Mention no. of ventilators and air inlets)	YES, WINDOW 26 VENTILATORS-26
13	Whether the WH office is inside the godown? (not acceptable for cotton)	NO
14	Mention type of Flooring : Concrete / Stones / Tiles / / trimix/ Bricks flooring (Mentha Oil WH) /No flooring/Other	YES, CONCRETE
15	Whether the warehouse has adequate plinth (elevation from ground level) as per WDRA norm?	YES, 3.5 FT
16	Whether there are adequate arrangements for drainage of rainwater to avoid flooding?	YES

17	Whether load bearing capacity certificate available at warehouse? (in case of metal warehouse)	N/A
18	Whether Sufficient office space available for equipment viz. computers with internet facility, telephone and furniture (table, chairs almirah, etc.)	NO OFFICE BUT CHAIRS AND TABLE WERE KEPT INSIDE THE GODOWN.

Observation on Quality Operation

Sr. No.	Parameters	Observation
1	Is cotton bales moisture meter in working condition or Not? If not then has the same been recorded in incident register available at warehouse?	YES
1a	Is moisture meter available at warehouse?	YES
1b	Last calibrated on.....(dd/mm/yyyy)	01/04/2025
2	Is inward /outward moisture checked or not? (lot wise moisture record) in case of cotton	YES
3	Are necessary sampling details updated on sample tag within one working day? (Name of warehouse, date of sampling, stack no, lot No.)	YES
4	Is Reference sample duly sealed & signed by the WH official/in charge?	YES
5	Is signature of beneficiary/Client or authorized personal of the client is taken on reference sample?	YES
6	Is the sample storage area secure and demarcated? Are the samples kept in rack / pallet / in Almirah or trunk in the sample storage area?	YES KEPT ON JUTE BAGS AND TARPAULIN.
7	Whether Reference samples with all relevant details kept in proper custody until the lot is present in the warehouse?	YES
8	Is record for courier of samples to the assayer available?	MAINTAINED BY SGS
9	Do the Goods stored come into direct contact with water or excess moisture which can be detrimental to its usability or quality?	NO

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Checklist w.r.t. MCXCCL Circular (Cotton Bales)

Sr. No.	Parameters	Observation
1	Whether bales have all the proper markings in the form of unique press running number (PRN) Whether every bale has a label giving details of variety weight, crop year when checked randomly? And any other details as may be required from time to time? Does each bale have a label / sticker giving the bale number in figures along with ginner details?	YES
2	Whether warehouse has put in a deposit stamp / sticker, containing the date of deposit of the goods on each bale deposited?	YES
3	Forklift – battery operated or fuel operated?	NO FORKLIFT.
4	Placement of the Firefighting equipment? Inside the godown or outside? (Placement inside the godown is not allowed)	OUT SIDE THE W/H
5	Proximity to source of fire hazard if any. whether any fire-risk is noticed in close vicinity of the warehouse? Mention the approximate distance of source of fire risk.	NO
6	Whether cotton samples are stored inside the godown?	YES
7	Whether opening and closing of cotton godown is done under supervision of Warehouse Manager and the register maintained indicating the purpose of opening and date and time of opening/closing?	YES
8	In case, more than 3 straps of bales are broken, whether re-strapping of the bales is done within 10 working days from the date of strap broken & record of the strap break and re-strapping is maintained? In incidence register?	NO BROKEN STRAP

Inspection Details

Date of Inspection	04/04/2025	UDIN-25190233BMKQRE7381
Signature	AKSHAYKUMAR MAHESHKUMAR BOOB Digitally signed by AKSHAYKUMAR MAHESHKUMAR BOOB Date: 2025.04.17 11:48:26 +05'30'	
Inspection Done By	ANURAG BHAIYYA AND ASSOCIATES	
Maker		Checker
SWAPNIL BIDKAR		AKSHAYKUMAR BOOB

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MOISTURE DETAILS OF RANDOM LOTS (In case of Cotton Bales) during audits

WSP & Warehouse Name & Location:			
Sr. No.	Lot No.	Avg. Moisture reading	Remarks
1.	1/1/OPY 1291	4.75%	
2.	1/1/OPY 1288	6.00%	
3.	1/1/OPY 1285	5.5%	
4.	1/1/OPY 1289	5.5%	
5.	1/1/OPY 1287	5.0%	
6.	1/1/OPY 1286	4.75%	
7.	1/1/OPY 1284	5.25%	
8.	1/1/OPY 1290	4.75%	REJECTED
9.			
10.			

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Warehouse Audit Report

Date of Regular/Surprise Audit	08.04.2025	Delivery Centre	Rajkot
Time in and Time out	10.30 AM – 3.30 PM	Address of Warehouse	Survey No. 251, Plot No 1, Sub Plot 18, Village Jiyana, Wankaner Road, Dist Rajkot, Gujarat – 360023
Name of Warehouse	Steinweig Sharaf India Private Limited-Safe Warehouse Chamber No 1		
Name of Auditor	Vijay Parwani	Name of Warehouse Manager	Arjun Makwana
Date of Previous Audit & Name of previous Auditor (MCXCCL/WSP/External) Also name of Agency , if external	Mr Suyog 24.02.2025	Capacity of Warehouse	4000 Bales
		Capacity Utilization of warehouse (%)	10%

Stock Reconciliation:

Commodity	Stock Quantity as on 04.04.2025(closing balance)				Difference if any	Remarks
	Quantity as per MCXCCL (Bales)	Quantity as per WSP MIS (Bales)	Quantity as per WSP Warehouse record (Bales)	Quantity as per Physical Verification (Bales)		
1. **Cotton Bales**						
i. Valid Stock	400	400	400	400	-	
ii. Under QC	-	-	-	-	-	
iii. Rejected	-	-	-	-	-	
iv. FED	-	-	-	-	-	
v. Non-exchange	-	-	-	-	-	
Total	400	400	400	400	-	

Observations/Recommendations:

Nil Observation.

Audit Summary:

Nil Observation
Non- Exchange stocks of Coriander-20071 bags, wheat 6078 bags, Gram-310 bags, Guar Seed-1389 and Solar Panel-

91 Nos were kept and approval for the same obtained.

Verification status of Previous Audit:

By MCXCCL audit conducted on 24. Feb 2025: Nil Audit Observation Reported
By MCXCCL External audit conducted by M/s.True Quality Certification as on 15 Oct 2024: Nil Audit Observation Reported
By WSP Internal audit conducted on 03 Jan 2025: Nil Audit Observation Reported
By WSP External audit conducted as on 04 Jan 2025: Nil Audit Observation Reported

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Observations on Stacking

Sr. No.	Parameters	Observation
1	Whether the appearance of the stored stocks is neat and free from dust/stains of oil, rust, cracks etc.?	Yes
2a	Whether Packaging condition of stock deposited is as per MCXCCL norms/ procedure guidelines/ relevant circulars as mentioned below? Cotton - Circular no. MCXCCL/WHL/249/2023 dated October 16, 2023 Mentha Oil- Circular no. MCXCCL/WHL/141/2021 dated May 31, 2021 Aluminium: Circular no. MCXCCL/WHL/045/2023 dated February 16, 2023 Lead: Circular no. MCXCCL/WHL/220/2023 dated September 15, 2023 Copper: Circular no. MCXCCL/WHL/868/2020 dated November 23, 2020 Zinc: Circular no. MCXCCL/WHL/044/2023 dated February 16, 2023 Nickel: Circular no. MCXCCL/WHL/868/2020 dated --- November 23, 2020 Note: any subsequent circular issued for above mentioned commodity shall be referred for compliance	Yes Yes N/A N/A N/A N/A N/A N/A
2b	Metal & Cotton - no straps should be broken in exchange deliverable stocks	Yes, No Straps Broken
3	Whether the stacking of the stock is done as per WDRA guidelines (as applicable) or as per MCXCCL? Whether stock is in countable position, stacking done appropriately & is there any co-mingling of lots?	Yes
4	Whether adequate alleyways & gangways between stacks & wall to stacks are kept for easy movement, aeration & chemical treatments, physical verification, etc.?	Yes
5	Whether proper stack layout / stacks plan displayed at warehouse floor?	Yes
6	Whether lot cards in WSP format are placed on all the stored stocks with up to date entries of all transactions within two working days of transaction/receipt creation?	Yes
7	Whether overwriting / corrections are found in lot cards?	No Overwriting Found on Lot Card
8	Whether suitable dunnage material, as per good warehousing practices available (except mentha oil/ metals) for stored goods ?	Yes
9	Whether lot sealing/drum/drum sealing (for Mentha Oil) for all lots/drums deposited /retested is done within two working days of transaction?	No
10	Whether the Warehouse staff has checked the seal intactness of stocks every month? (Pls verify lot seal register & Monthly declaration stating seals have been checked)	Yes
11	Is there any spillage or damage material lying spread across the stack or floor? If yes, whether the same is appropriately packed and is kept in demarcated area on the same day?	No

12	Is there a designated area inside the warehouse mentioning the floor area in square feet/meter for FED goods, rejected goods and non-Exchange goods available for storage in the warehouse?	Yes
13	Is any FED Stock lying for more than 3 months? / Any rejected stock lying in warehouse?	No
	If Yes, whether marking/ tagging/placard on such lot card or Stock and follow-up with client for lifting of such stocks is done by WSP?	No
14	Is any stock of identical (exchange grade) agri commodity,for which MCXCCL has accredited the warehouse, stored in the warehouse?	Yes
15	Is there any other agri commodity which is not in the WDRA registration certificate, stored in the warehouse?	Yes
16	Has WSP stored its 'own' commodity in the warehouse?	Yes, non-exchange stocks are stored.
17	Is any stock of identical non-agri commodity stored in MCXCCL accredited Metal warehouse Other than approved commodity?.	No
18	Whether visual demarcation between MCX deliverable, Non-exchange & Rejected stock is done or not? In case Non Exchange stock kept in MCXCCL accredited capacity is it kept with clear demarcation?	Yes
19	Whether details like hypothecation / lien / pledge to any financial institutions for the purpose of funding has been displayed on the stock and the same has been recorded?	No
20	Whether non exchange goods stored in accredited space and approval from MCXCCL is taken and available at warehouse?	Yes, Approval Taken (Coriander, Wheet, Gram, Guar Seed, Solar Panel)

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Observations on Warehouse Operations

Sr. No.	Parameters	Observation
1	Whether custody of Navtal brand lock and key of the warehouse/godown is with WSP/WH Owner/others (?)(Pls specify) Whether additional key of Warehouse available at WSP Head office/WSP regional office and details are updated in Key distribution register?	Yes
2	Does the WSP use Navtal brand lock seals at every lock of all shutters which are used for transaction of goods? Whether seal details are captured in register.	Yes
3	Does the warehouse change Navtal brand locks every six months in June and December? Verify the serial number of lock and key, date when it was last changed.	Yes, 05.12.2024
4	Specify the number of WH staffs deployed at the warehouse/warehouse complex.	Yes 1 Supervisor
5	Indicate number of security guards deployed shift wise.	Yes, 1 Day and 1Night
6	Mention name of the Security Agency offering security services at the WH	United Security and Management Service
7	Whether WH staff and Security personnel carrying their identity cards, and are in proper uniform and with baton, torch, whistle etc? Whether security guards checks for any presence of matchbox, gas lighter, chemicals and inflammable items of person entering the warehouse?	Yes
8	Whether security guard stays inside or outside the warehouse premises?	Yes – At warehouse Premises
9	Whether there are proper night lighting in warehouse premises for the security purpose?	Yes
10	Whether proper WSP Sign Board (flex/board/wall-painting) and sign board of MCXCCL accreditation with WSP contact details, No Smoking signage in local dialect, emergency numbers, unauthorized entry, unauthorized parking etc are displayed ?	Yes
11	Whether the board of “Complaint/feedback register available at warehouse” is displayed at the warehouse? (Pls mention the place of display of the board)	Yes
12	Whether Fire Fighting equipment available as per the WDRA guidelines? Please specify below;	Yes
	a. No. of Fire Extinguishers	08
	b. No. of Sand Buckets	20
	c. Capacity of water tank available as per operational guidelines?	Yes 2000 Ltr
	d. Is water pump attached to storage tank with hose pipe?	Yes
	e. Availability of water fire hydrant points/sprinkler system for Cotton Bales.	No
	f. Whether fire extinguishers are valid & in working condition? Are the expiry dates/next-due date clearly visible?	Yes, Valid Up to 02.04.2026
13	Whether the warehouse staff have undergone the training of fire safety & handling of firefighting equipment from the date of joining? (Please verify with records)	Yes 29.03.2025

14	Whether mock drill for fire fighting is conducted at least once in a year? Verify the record of mock drill.	Yes, Yearly 29.03.2025
15	Is the Warehouse Manager/ Supervisor of the WSP trained in handling warehousing operations, specifically for MCXCCL? Is the skill enhancement training given to the staff in an interval of 6 months? Verify the training record.	Yes, Every Six Month
16	Whether the security personnel have undergone training on fire safety & handling of firefighting equipment from the date of joining? (verify with records and frequency) Mention the name of the official by whom training is provided. Is the follow up training provided on annual basis to the warehouse staff by the WSP	Yes, Yearly 29.03.2025 By Jaydeepbhai to Khimjibhai
17	Is the arrangement for Prophylactic Measures for Pest Control available at the WH as per WDRA guidelines? (Verify the records of the treatment)	Yes
18	Is anti-termite treatment at cotton bales warehouses conducted through MCXCCL specified agencies? (Verify the records of the treatment).	Yes, 17.10.2024
19	Whether Live Electricity connection found inside the godown where cotton is stored?	No
20	Is the WSP using electricity for weighment purpose only at Mentha oil and metals at warehouses?	N/A
21	Whether Storage of hazardous Stock (Like fertilizer, Cement, Chemical etc.) in warehouse premises is done that may affect exchange deliverable stock?	No
22	Whether LPG cylinder kept inside warehouse or outside warehouse? (Applicable for Mentha oil)	No
23	Availability of functional, Valid and calibrated weighbridge (Inside / Outside complex)-for base metals – 3 /5 MT capacity (Yes/No)	Yes, Outside
	Name of weighbridge/manual weigh scale –WB capacity (MT)- Expiry date of calibration	
A	DML Way Bridge	Expiry Dt 02.07.2025 100 MT
B	Bansidhar Way Bridge	Expiry Dt 16.09.2025 80 MT
C		
24	Is a written consent of client and approval from MCXCCL sought in case weighment of the commodity is done on any other weighbridge when MCXCCL approved weighbridges are non-functional?	No
25	Whether the list of weighbridge (accredited weighbridge for cotton bales) along with calibration certificate displayed in the warehouse?	Yes
26	Whether periodic stock audit done by Independent team other than of the same warehouse deployed staffs? (verify with visitor register at the warehouse)	Yes, 02.04.2025 Arjunbhai Makwana
27	Whether the storage structure (warehouse) is far away (150 meter) from the source of fire-hazard, such as timber stores, petrol/CNG/PNG pumping stations/LPG bottling plant?	Yes

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Observation on Warehouse Record Keeping

Sr. No.	Parameters	Observation
1	Whether copy of KYD with requisite documents available for all beneficiaries/depositors at warehouse? Mention the names of depositor(s) incase of incomplete documents.	Yes
2	Are the soft copy/digital signed copy/original DTD with requisite documents available at warehouse? Mention the names of depositors incase of incomplete documents.	Yes
3	Whether eNWR/E-receipt is generated based on receipt of original DTD/ photo copy/ DTD Digitally signed by the beneficiary client/ depositor?	Yes
4	Whether the following registers are available and updated at Warehouse or not? Are the records kept in safe custody with lock facility?	All Register available at warehouse
	• Warehouse opening-closing Register	Yes
	• Daily Transaction Register	Yes
	• Complaint Register	Yes
	• Stack wise/Lot wise register Physical/Electronic form	Yes
	• PV Register	Yes
	• Instrument/Equipment Internal Calibration Register	Yes
	• Gate in gate out cum Visitor Register	Yes
	• Spot Rejection Register	Yes
	• Sample register	Yes
	• Incidence records /Notices register	Yes
	• Lien register	Yes
	• Pest control activity register	Yes
	• Key distribution register	Yes
5	Whether any Overwriting/correction is found in the above Registers? If yes, check whether approval from WSP HO has been obtained or not	No
6	Whether the transaction wise weighbridge receipts for deposit/withdrawal are available at the warehouse or not?	Yes
7	Whether the Commodity deposits & all required documents along with original delivery orders withdrawal document are available at warehouse or not?	Yes
7a	Whether WSP has taken approval from MCXCCL for storage of partial lot created out of overload of lorry in a demarcated area?	No
8	Whether separate entries are done for Exchange & Non-Exchange stock?	Yes
9	Whether a copy of updated WSP SOP and warehouse operations manual available at the warehouse?	Yes
10	Whether the Warehouse is registered under relevant State/ Central Warehousing Authority/Gram Panchyat? If Yes, License copy to be available at warehouse.	Yes
11	Whether the Warehouse License copy/ WDRA registration copy is available and displayed at the warehouse?	Yes, Valid Upto 26.10.2026
12	Whether lot wise beneficiary details and electronic receipts available at the warehouse either in electronic or printed form?	Yes

13	Whether the valid stocks are as per CCRL/Comris system record?	Yes
14	Whether warehouse maintains Weighment slip for record for all commodities during inward and outward movement?	Yes

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Observation on WH Infrastructure

Sr. No.	Parameters	Observation
1	Warehouse condition (both internal/external) is in sound and store worthy condition?	Yes
2	Is there any roof leakage / Infrastructure damage? If Yes, whether the incident record updated with details?	No
3	Whether the warehouse is well- protected by pucca boundary wall / barbed wire fencing?	Yes, Pucca Boundary Wall
4	Whether warehouse is having good drivable approach road & adequate parking space for vehicles?	Yes
5	Whether flooring is even without major cracks / crevices/ dampness or required major structural repairing?	Yes
6	Whether hygiene & cleanliness inside the warehouse & premises and vegetation cleaning surrounding the warehouse maintained? Whether dusting of stock, cleaning of bird droppings on stacks, floor cleaning and any minor/major structural repair conducted on a periodic basis? Is the record of the house keeping maintained?	Yes, Cleaning Register Available
7	Whether any infestation by termites/ white ants and rodents in the buildings and warehouse premises is noticed? Whether annual termite treatment record is maintained at cotton/kapas warehouse? Whether termite treatment certificate is available at cotton/kapas warehouse?	No Termites Treatment Certificate is Available.
8	Whether rat cages are placed inside the warehouse? Whether rodenticides used to control rodents?	Yes
9a	Whether surveillance cameras (CCTV) are installed at the warehouse?	Yes
9b	Whether warehouse maintains 90 days CCTV footage of surveillance? mention the date from which CCTV footage is available.	Yes, 08.01.2025
9c	Whether the cctv camera positioned towards weighment scale inside the warehouse? Verify the cctv footage.	No
10	Whether Handling equipment available?	Yes, Moisture Meter
11	Whether the walls are properly plastered and painted/white washed and are free from cracks and crevices?	Yes
12	Whether adequate ventilators and air inlets are available? (Mention no. of ventilators and air inlets)	Yes, 24 Ventilations
13	Whether the WH office is inside the godown? (not acceptable for cotton)	N/A
14	Mention type of Flooring : Concrete / Stones / Tiles / / trimix/ Bricks flooring (Mentha Oil WH) /No flooring/Other	Concrete
15	Whether the warehouse has adequate plinth (elevation from ground level) as per WDRA norm?	Yes, 3.5 Feet

16	Whether there are adequate arrangements for drainage of rainwater to avoid flooding?	Yes
17	Whether load bearing capacity certificate available at warehouse? (in case of metal warehouse)	No
18	Whether Sufficient office space available for equipment viz. computers with internet facility, telephone and furniture (table, chairs almirah, etc.)	No Office but Table Chair available at Godown

Observation on Quality Operation

Sr. No.	Parameters	Observation
1	Is cotton bales moisture meter in working condition or Not? If not then has the same been recorded in incident register available at warehouse?	Yes
1a	Is moisture meter available at warehouse?	Yes
1b	Last calibrated on ..... (dd/mm/yyyy)	08.04.2025
2	Is inward /outward moisture checked or not? (lot wise moisture record) in case of cotton	Yes
3	Are necessary sampling details updated on sample tag within one working day? (Name of warehouse, date of sampling, stack no, lot No.)	Yes
4	Is Reference sample duly sealed & signed by the WH official/in charge?	Yes
5	Is signature of beneficiary/Client or authorized personal of the client is taken on reference sample?	Yes
6	Is the sample storage area secure and demarcated? Are the samples kept in rack / pallet / in Almirah or trunk in the sample storage area?	Yes
7	Whether Reference samples with all relevant details kept in proper custody until the lot is present in the warehouse?	Yes
8	Is record for courier of samples to the assayer available?	Maintained by SGS
9	Do the Goods stored come into direct contact with water or excess moisture which can be detrimental to its usability or quality?	No

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Checklist w.r.t. MCXCCL Circular (Cotton Bales)

Sr. No.	Parameters	Observation
1	Whether bales have all the proper markings in the form of unique press running number (PRN) Whether every bale has a label giving details of variety weight, crop year when checked randomly? And any other details as may be required from time to time? Does each bale have a label / sticker giving the bale number in figures along with ginner details?	Yes
2	Whether warehouse has put in a deposit stamp / sticker, containing the date of deposit of the goods on each bale deposited?	Yes
3	Forklift – battery operated or fuel operated?	No Forklift
4	Placement of the Firefighting equipment? Inside the godown or outside? (Placement inside the godown is not allowed)	Outside
5	Proximity to source of fire hazard if any. whether any fire-risk is noticed in close vicinity of the warehouse? Mention the approximate distance of source of fire risk.	No
6	Whether cotton samples are stored inside the godown?	Yes
7	Whether opening and closing of cotton godown is done under supervision of Warehouse Manager and the register maintained indicating the purpose of opening and date and time of opening/closing?	Yes
8	In case, more than 3 straps of bales are broken, whether re-strapping of the bales is done within 10 working days from the date of strap broken & record of the strap break and re-strapping is maintained? In incidence register?	No Such instances found.

Inspection Details

Date of Inspection	08.04.2025	UDIN-25190233BMKQRJ8068
Signature	AKSHAYKUMAR MAHESHKUMAR BOOB Digitally signed by AKSHAYKUMAR MAHESHKUMAR BOOB Date: 2025.04.17 17:22:13 +05'30'	
Inspection Done By	ANURAG BHAIYYA AND ASSOCIATES	
Maker		Checker
VIJAY PARWANI		AKSHAYKUMAR BOOB

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MOISTURE DETAILS OF RANDOM LOTS (In case of Cotton Bales) during audits

WSP & Warehouse Name & Location:		Steinweig Sharaf India Private Limited-Safe Warehouse Chamber No 1 Village Jiyana, Wankaner Road, Dist Rajkot, Gujarat – 360023	
Sr. No.	Lot No.	Avg. Moisture reading	Remarks
1.	SRW 18	5.8	
2.	SRW 19	5.7	
3.	SRW 25	5.6	
4.	SRW 26	5.9	
5.	SRW 29	5.8	
6.	SRW 32	5.9	
7.	SRW 31	5.8	
8.	SRW 28	5.7	
9.	SRW 27	6.1	
10.	SRW 33	6.0	
11	SRW 37	5.9	
12	SRW 38	6.0	
13	SRW 40	5.8	
14	SRW 39	5.7	
15	SRW 36	5.8	
16	SRW 43	5.8	

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Warehouse Audit Report

Date of Regular/Surprise Audit	09/04/2025	Delivery Centre	Barabanki
Time in and Time out	14:50/18:00	Address of Warehouse	Khasra No.-137, Village - Badagaon, Pargana-Nawabganj,Tehsil - Nawabganj, Distt.-Barabanki (U.P) – 225204
Name of Warehouse	Steinweg Sharaf India Pvt Ltd C/O Gupta Suppliers Company		
Name of Auditor	Alok Mishra	Name of Warehouse Manager	Kunal Pawar
Date of Previous Audit & Name of previous Auditor (MCXCCL/WSP/External) Also name of Agency , if external	04/04/25 Mr.Anil Kumar MCX	Capacity of Warehouse	1406 MT
		Capacity Utilization of warehouse (%)	26.31%

Stock Reconciliation:

Commodity	Stock Quantity as on 07.04.2025 (closing balance)				Difference if any	Remarks
	Quantity as per MCXCCL (**Drums**)	Quantity as per WSP MIS (**Drums**)	Quantity as per WSP Warehouse record (**Drums**)	Quantity as per Physical Verification (**Drums**)		
1.MENTHA OIL						
i. Valid Stock	370	370	370	370	-	
ii. Under QC	-	-	-	-	-	
iii. Rejected	-	-	-	-	-	
iv. FED	-	-	-	-	-	
v. Non-exchange	-	-	-	-	-	
Total	370	370	370	370	-	

Observations/Recommendations:

NIL

Audit Summary:

Over all Maintenance Of Warehouse is Satisfactory.

Verification status of Previous Audit:

By MCXCCL audit conducted on 03/04/25: NIL Observation Reported.
By MCXCCL External audit conducted by M/s. True Quality Certification as on 16.10.2024. Nil Observation Reported.
By WSP Internal audit conducted on 01/01/25: Nil Observation Reported.
By WSP External audit conducted as on 09/01/25: Nil Observation Reported

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Observations on Stacking

Sr. No.	Parameters	Observation
1	Whether the appearance of the stored stocks is neat and free from dust/stains of oil, rust, cracks etc.?	YES
2a	Whether Packaging condition of stock deposited is as per MCXCCL norms/ procedure guidelines/ relevant circulars as mentioned below? Cotton - Circular no. MCXCCL/WHL/249/2023 dated October 16, 2023 Mentha Oil- Circular no. MCXCCL/WHL/141/2021 dated May 31, 2021 Aluminium: Circular no. MCXCCL/WHL/045/2023 dated February 16, 2023 Lead: Circular no. MCXCCL/WHL/220/2023 dated September 15, 2023 Copper: Circular no. MCXCCL/WHL/868/2020 dated November 23, 2020 Zinc: Circular no. MCXCCL/WHL/044/2023 dated February 16, 2023 Nickel: Circular no. MCXCCL/WHL/868/2020 dated --- November 23, 2020 Note: any subsequent circular issued for above mentioned commodity shall be referred for compliance	 NA YES NA NA NA NA NA NA
2b	Metal & Cotton - no straps should be broken in exchange deliverable stocks	NA
3	Whether the stacking of the stock is done as per WDRA guidelines (as applicable) or as per MCXCCL? Whether stock is in countable position, stacking done appropriately & is there any co-mingling of lots?	YES
4	Whether adequate alleyways & gangways between stacks & wall to stacks are kept for easy movement, aeration & chemical treatments, physical verification, etc.?	YES
5	Whether proper stack layout / stacks plan displayed at warehouse floor?	YES
6	Whether lot cards in WSP format are placed on all the stored stocks with up to date entries of all transactions within two working days of transaction/receipt creation?	YES
7	Whether overwriting / corrections are found in lot cards?	NO
8	Whether suitable dunnage material, as per good warehousing practices available (except mentha oil/ metals) for stored goods ?	N/A
9	Whether lot sealing/drum/drum sealing (for Mentha Oil) for all lots/drums deposited /retested is done within two working days of transaction?	YES
10	Whether the Warehouse staff has checked the seal intactness of stocks every month? (Pls verify lot seal register & Monthly declaration stating seals have been checked)	YES(04/04/25)
11	Is there any spillage or damage material lying spread across the stack or floor? If yes, whether the same is appropriately packed and is kept in demarcated area on the same day?	NO
12	Is there a designated area inside the warehouse mentioning the floor area in square feet/meter for FED goods, rejected goods and non-Exchange goods available for storage in the warehouse?	YES

13	Is any FED Stock lying for more than 3 months? / Any rejected stock lying in warehouse?	NO
	If Yes, whether marking/ tagging/placard on such lot card or Stock and follow-up with client for lifting of such stocks is done by WSP?	
14	Is any stock of identical (exchange grade) agri commodity,for which MCXCCL has accredited the warehouse, stored in the warehouse?	NO
15	Is there any other agri commodity which is not in the WDRA registration certificate, stored in the warehouse?	NO
16	Has WSP stored its 'own' commodity in the warehouse?	NO
17	Is any stock of identical non-agri commodity stored in MCXCCL accredited Metal warehouse Other than approved commodity?.	NO
18	Whether visual demarcation between MCX deliverable, Non-exchange & Rejected stock is done or not? In case Non Exchange stock kept in MCXCCL accredited capacity is it kept with clear demarcation?	YES
19	Whether details like hypothecation / lien / pledge to any financial institutions for the purpose of funding has been displayed on the stock and the same has been recorded?	NA
20	Whether non exchange goods stored in accredited space and approval from MCXCCL is taken and available at warehouse?	NA

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Observations on Warehouse Operations

Sr. No.	Parameters	Observation
1	Whether custody of Navtal brand lock and key of the warehouse/godown is with WSP/WH Owner/others (?)(Pls specify) Whether additional key of Warehouse available at WSP Head office/WSP regional office and details are updated in Key distribution register?	YES
2	Does the WSP use Navtal brand lock seals at every lock of all shutters which are used for transaction of goods? Whether seal details are captured in register.	YES
3	Does the warehouse change Navtal brand locks every six months in June and December? Verify the serial number of lock and key, date when it was last changed.	YES 31-12-2024
4	Specify the number of WH staffs deployed at the warehouse/warehouse complex.	YES-02
5	Indicate number of security guards deployed shift wise.	YES DAY-1, NIGHT-02
6	Mention name of the Security Agency offering security services at the WH	UNITED SECURITY AND MANAGEMENT
7	Whether WH staff and Security personnel carrying their identity cards, and are in proper uniform and with baton, torch, whistle etc? Whether security guards checks for any presence of matchbox, gas lighter, chemicals and inflammable items of person entering the warehouse?	YES
8	Whether security guard stays inside or outside the warehouse premises?	OUTSIDE THE WAREHOUSE PREMISES
9	Whether there are proper night lighting in warehouse premises for the security purpose?	YES
10	Whether proper WSP Sign Board (flex/board/wall-painting) and sign board of MCXCCL accreditation with WSP contact details, No Smoking signage in local dialect, emergency numbers, unauthorized entry, unauthorized parking etc are displayed ?	YES
11	Whether the board of “Complaint/feedback register available at warehouse” is displayed at the warehouse? (Pls mention the place of display of the board)	YES
12	Whether Fire Fighting equipment available as per the WDRA guidelines? Please specify below;	YES
	a. No. of Fire Extinguishers	5
	b. No. of Sand Buckets	17
	c. Capacity of water tank available as per operational guidelines?	NA
	d. Is water pump attached to storage tank with hose pipe?	NA
	e. Availability of water fire hydrant points/sprinkler system for Cotton Bales.	NA
	f. Whether fire extinguishers are valid & in working condition? Are the expiry dates/next-due date clearly visible?	YES (24/04/25)
13	Whether the warehouse staff have undergone the training of fire safety & handling of firefighting equipment from the date of joining? (Please verify with records)	YES (30/07/24)
14	Whether mock drill for fire fighting is conducted at least once in a year? Verify the record of mock drill.	YES (30/07/24)

15	Is the Warehouse Manager/ Supervisor of the WSP trained in handling warehousing operations, specifically for MCXCCL? Is the skill enhancement training given to the staff in an interval of 6 months? Verify the training record.	YES (30/07/24)
16	Whether the security personnel have undergone training on fire safety & handling of firefighting equipment from the date of joining? (verify with records and frequency) Mention the name of the official by whom training is provided. Is the follow up training provided on annual basis to the warehouse staff by the WSP	YES 30/07/2024
17	Is the arrangement for Prophylactic Measures for Pest Control available at the WH as per WDRA guidelines? (Verify the records of the treatment)	NA
18	Is anti-termite treatment at cotton bales warehouses conducted through MCXCCL specified agencies? (Verify the records of the treatment).	NA
19	Whether Live Electricity connection found inside the godown where cotton is stored?	NA
20	Is the WSP using electricity for weighment purpose only at Mentha oil and metals at warehouses?	YES
21	Whether Storage of hazardous Stock (Like fertilizer, Cement, Chemical etc.) in warehouse premises is done that may affect exchange deliverable stock?	NO
22	Whether LPG cylinder kept inside warehouse or outside warehouse? (Applicable for Mentha oil)	OUTSIDE
23	Availability of functional, Valid and calibrated weighbridge (Inside / Outside complex)-for base metals – 3 /5 MT capacity (Yes/No)	YES
	Name of weighbridge/manual weigh scale –WB capacity (MT)- Expiry date of calibration	
A	MANUAL	
B		
C	27/06/25	
24	Is a written consent of client and approval from MCXCCL sought in case weighment of the commodity is done on any other weighbridge when MCXCCL approved weighbridges are non-functional?	NO SUCH INSTANCES OBSERVED
25	Whether the list of weighbridge (accredited weighbridge for cotton bales) along with calibration certificate displayed in the warehouse?	NA
26	Whether periodic stock audit done by Independent team other than of the same warehouse deployed staffs? (verify with visitor register at the warehouse)	YES (04/04/25)
27	Whether the storage structure (warehouse) is far away (150 meter) from the source of fire-hazard, such as timber stores, petrol/CNG/PNG pumping stations/LPG bottling plant?	YES

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Observation on Warehouse Record Keeping

Sr. No.	Parameters	Observation
1	Whether copy of KYD with requisite documents available for all beneficiaries/depositors at warehouse? Mention the names of depositor(s) incase of incomplete documents.	YES
2	Are the soft copy/digital signed copy/original DTD with requisite documents available at warehouse? Mention the names of depositors incase of incomplete documents.	YES
3	Whether eNWR/E-receipt is generated based on receipt of original DTD/ photo copy/ DTD Digitally signed by the beneficiary client/ depositor?	YES
4	Whether the following registers are available and updated at Warehouse or not? Are the records kept in safe custody with lock facility?	YES
	• Warehouse opening-closing Register	YES
	• Daily Transaction Register	YES
	• Complaint Register	YES
	• Stack wise/Lot wise register Physical/Electronic form	YES
	• PV Register	YES
	• Instrument/Equipment Internal Calibration Register	YES
	• Gate in gate out cum Visitor Register	YES
	• Spot Rejection Register	YES
	• Sample register	YES
	• Incidence records /Notices register	YES
	• Lien register	YES
	• Pest control activity register	YES
	• Key distribution register	YES
5	Whether any Overwriting/correction is found in the above Registers? If yes, check whether approval from WSP HO has been obtained or not	NO OVERWRITING OBSERVED
6	Whether the transaction wise weighbridge receipts for deposit/withdrawal are available at the warehouse or not?	YES
7	Whether the Commodity deposits & all required documents along with original delivery orders withdrawal document are available at warehouse or not?	YES
7a	Whether WSP has taken approval from MCXCCL for storage of partial lot created out of overload of lorry in a demarcated area?	No
8	Whether separate entries are done for Exchange & Non-Exchange stock?	YES
9	Whether a copy of updated WSP SOP and warehouse operations manual available at the warehouse?	YES
10	Whether the Warehouse is registered under relevant State/ Central Warehousing Authority/Gram Panchyat? If Yes, License copy to be available at warehouse.	YES
11	Whether the Warehouse License copy/ WDRA registration copy is available and displayed at the warehouse?	YES
12	Whether lot wise beneficiary details and electronic receipts available at the warehouse either in electronic or printed form?	YES
13	Whether the valid stocks are as per CCRL/Comris system record?	YES
14	Whether warehouse maintains Weighment slip for record for all commodities during inward and outward movement?	YES

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Observation on WH Infrastructure

Sr. No.	Parameters	Observation
1	Warehouse condition (both internal/external) is in sound and store worthy condition?	YES
2	Is there any roof leakage / Infrastructure damage? If Yes, whether the incident record updated with details?	NO
3	Whether the warehouse is well- protected by pucca boundary wall / barbed wire fencing?	YES
4	Whether warehouse is having good drivable approach road & adequate parking space for vehicles?	YES
5	Whether flooring is even without major cracks / crevices/ dampness or required major structural repairing?	YES
6	Whether hygiene & cleanliness inside the warehouse & premises and vegetation cleaning surrounding the warehouse maintained? Whether dusting of stock, cleaning of bird droppings on stacks, floor cleaning and any minor/major structural repair conducted on a periodic basis? Is the record of the house keeping maintained?	YES
7	Whether any infestation by termites/ white ants and rodents in the buildings and warehouse premises is noticed? Whether annual termite treatment record is maintained at cotton/kapas warehouse? Whether termite treatment certificate is available at cotton/kapas warehouse?	NA
8	Whether rat cages are placed inside the warehouse? Whether rodenticides used to control rodents?	NO
9a	Whether surveillance cameras (CCTV) are installed at the warehouse?	YES
9b	Whether warehouse maintains 90 days CCTV footage of surveillance? mention the date from which CCTV footage is available.	YES 09.01.2025
9c	Whether the cctv camera positioned towards weighment scale inside the warehouse? Verify the cctv footage.	YES
10	Whether Handling equipment available?	YES
11	Whether the walls are properly plastered and painted/white washed and are free from cracks and crevices?	YES
12	Whether adequate ventilators and air inlets are available? (Mention no. of ventilators and air inlets)	YES-18 VENTILATORS
13	Whether the WH office is inside the godown? (not acceptable for cotton)	YES
14	Mention type of Flooring : Concrete / Stones / Tiles / / trimix/ Bricks flooring (Mentha Oil WH) /No flooring/Other	Bricks Flooring
15	Whether the warehouse has adequate plinth (elevation from ground level) as per WDRA norm?	YES
16	Whether there are adequate arrangements for drainage of rainwater to avoid flooding?	YES

17	Whether load bearing capacity certificate available at warehouse? (in case of metal warehouse)	YES
18	Whether Sufficient office space available for equipment viz. computers with internet facility, telephone and furniture (table, chairs almirah, etc.)	YES

Observation on Quality Operation

Sr. No.	Parameters	Observation
1	Is cotton bales moisture meter in working condition or Not? If not then has the same been recorded in incident register available at warehouse?	NA
1a	Is moisture meter available at warehouse?	NA
1b	Last calibrated on ..... (dd/mm/yyyy)	NA
2	Is inward /outward moisture checked or not? (lot wise moisture record) in case of cotton	NA
3	Are necessary sampling details updated on sample tag within one working day? (Name of warehouse, date of sampling, stack no, lot No.)	NA
4	Is Reference sample duly sealed & signed by the WH official/in charge?	NA
5	Is signature of beneficiary/Client or authorized personal of the client is taken on reference sample?	NA
6	Is the sample storage area secure and demarcated? Are the samples kept in rack / pallet / in Almirah or trunk in the sample storage area?	NA
7	Whether Reference samples with all relevant details kept in proper custody until the lot is present in the warehouse?	NA
8	Is record for courier of samples to the assayer available?	NA
9	Do the Goods stored come into direct contact with water or excess moisture which can be detrimental to its usability or quality?	NO

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Checklist w.r.t. Exchange Circular (Mentha Oil)

Sr. No.	Parameters	Observation
1	Any records available regarding person visits to depositor place for weighing the empty drums?	YES
2	Are there any proof / records available stating that the empty drum Weighment is done on calibrated weighbridge or weighing scale?	YES
3	Whether the white sticker is non-tearable and non-removable?	YES
4	Whether sticker is signed and date mentioned with permanent marker?	YES
5	Any Drums accepted without white stickers?	NO
6	Whether any record of preliminary testing is available or not?	YES
7	Whether the weight of the Mentha Oil in drum is 180 kg Net or within tolerance limit of 1% (i.e. +/- 1.8 Kg) as prescribed in Procedure for dealing with Mentha oil? Check the weight randomly	YES 180 KG
8	Whether the lot numbers are mentioned on drums with permanent marker?	YES
9	Whether the drums in same lot are kept together and traceable?	YES
10	Whether any record available for revalidation? (If any)	YES
11	Is any undertaking taken from the Beneficiary/Client, if required or applicable?	YES
12	In case of damaged/leaked drums, whether the drum is changed immediately & record of the same is maintained/updated in incidence register?	YES
13	Whether the firm/ company depositing Mentha Oil is registered in the respective local Mandi? (verify the records)	YES

Date of Inspection	09.04.2025	UDIN-25190233BMKQRF7732
Signature	AKSHAYKUMAR MAHESHKUMAR BOOB Digitally signed by AKSHAYKUMAR MAHESHKUMAR BOOB Date: 2025.04.17 13:28:21 +05'30'	
Inspection Done By	ANURAG BHAIYYA AND ASSOCIATES	
Maker		Checker
ALOK MISHRA		AKSHAYKUMAR BOOB

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Warehouse Audit Report

Date of Regular/Surprise Audit	09/04/2025	Delivery Centre	Barabanki
Time in and Time out	10:59/18:00	Address of Warehouse	Khasra No.-137, Village - Badagaon, Pargana-Nawabganj,Tehsil - Nawabganj, Distt.-Barabanki (U.P) – 225204
Name of Warehouse	YAMADA LOGISTICS PVT. LTD. C/O KAPOOR BABOO GUPTA WAREHOUSE CHAMBER NO.-1		
Name of Auditor	Alok Mishra	Name of Warehouse Manager	Laxman Pathak
Date of Previous Audit & Name of previous Auditor (MCXCCL/WSP/External) Also name of Agency , if external	03/04/25 Mohan Bangre	Capacity of Warehouse	2588 MT
		Capacity Utilization of warehouse (%)	7.34%

Stock Reconciliation:

Commodity	Stock Quantity as on 07.04.2025(closing balance)				Difference if any	Remarks
	Quantity as per MCXCCL (**Drums**)	Quantity as per WSP MIS (**Drums**)`	Quantity as per WSP Warehouse record (**Drums**)	Quantity as per Physical Verification (**Drums**)		
1. Mentha Oil						
i. Valid Stock	190	190	190	190	-	
ii. Under QC	-	-	-	-	-	
iii. Rejected		-	-	-	-	
iv. FED	4	4	4	4	-	
v. Non-exchange	-	-	-	-	-	
Total	194	194	194	194	-	

Observations/Recommendations:

Nil Observation

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Audit Summary:

Over all Maintenance Of Warehouse is Satisfactory.

Verification status of Previous Audit:

By MCXCCL audit conducted on 03/04/2025: Nil Observation Reported.
By MCXCCL External audit conducted by M/s. True Quality Certification as on 17/10/24: Nil Observation Reported
By WSP Internal audit conducted on 05/01/25: Nil Observation Reported
By WSP External audit conducted M/s. JHS as on 06/01/25: Nil Observation Reported

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Observations on Stacking

Sr. No.	Parameters	Observation
1	Whether the appearance of the stored stocks is neat and free from dust/stains of oil, rust, cracks etc.?	YES
2a	Whether Packaging condition of stock deposited is as per MCXCCL norms/ procedure guidelines/ relevant circulars as mentioned below? Cotton - Circular no. MCXCCL/WHL/249/2023 dated October 16, 2023 Mentha Oil- Circular no. MCXCCL/WHL/141/2021 dated May 31, 2021 Aluminium: Circular no. MCXCCL/WHL/045/2023 dated February 16, 2023 Lead: Circular no. MCXCCL/WHL/220/2023 dated September 15, 2023 Copper: Circular no. MCXCCL/WHL/868/2020 dated November 23, 2020 Zinc: Circular no. MCXCCL/WHL/044/2023 dated February 16, 2023 Nickel: Circular no. MCXCCL/WHL/868/2020 dated --- November 23, 2020 Note: any subsequent circular issued for above mentioned commodity shall be referred for compliance	 NA YES NA NA NA NA NA NA
2b	Metal & Cotton - no straps should be broken in exchange deliverable stocks	NA
3	Whether the stacking of the stock is done as per WDRA guidelines (as applicable) or as per MCXCCL? Whether stock is in countable position, stacking done appropriately & is there any co-mingling of lots?	YES
4	Whether adequate alleyways & gangways between stacks & wall to stacks are kept for easy movement, aeration & chemical treatments, physical verification, etc.?	YES
5	Whether proper stack layout / stacks plan displayed at warehouse floor?	YES
6	Whether lot cards in WSP format are placed on all the stored stocks with up to date entries of all transactions within two working days of transaction/receipt creation?	YES
7	Whether overwriting / corrections are found in lot cards?	NO
8	Whether suitable dunnage material, as per good warehousing practices available (except mentha oil/ metals) for stored goods ?	N/A
9	Whether lot sealing/drum/drum sealing (for Mentha Oil) for all lots/drums deposited /retested is done within two working days of transaction?	YES
10	Whether the Warehouse staff has checked the seal intactness of stocks every month? (Pls verify lot seal register & Monthly declaration stating seals have been checked)	YES (04/04/25)
11	Is there any spillage or damage material lying spread across the stack or floor? If yes, whether the same is appropriately packed and is kept in demarcated area on the same day?	NO
12	Is there a designated area inside the warehouse mentioning the floor area in square feet/meter for FED goods, rejected goods and non-Exchange goods available for storage in the warehouse?	YES

13	Is any FED Stock lying for more than 3 months? / Any rejected stock lying in warehouse?	NO
	If Yes, whether marking/ tagging/placard on such lot card or Stock and follow-up with client for lifting of such stocks is done by WSP?	YES
14	Is any stock of identical (exchange grade) agri commodity,for which MCXCCL has accredited the warehouse, stored in the warehouse?	NO
15	Is there any other agri commodity which is not in the WDRA registration certificate, stored in the warehouse?	NO
16	Has WSP stored its 'own' commodity in the warehouse?	NO
17	Is any stock of identical non-agri commodity stored in MCXCCL accredited Metal warehouse Other than approved commodity?	NO
18	Whether visual demarcation between MCX deliverable, Non-exchange & Rejected stock is done or not? In case Non Exchange stock kept in MCXCCL accredited capacity is it kept with clear demarcation?	YES
19	Whether details like hypothecation / lien / pledge to any financial institutions for the purpose of funding has been displayed on the stock and the same has been recorded?	NA
20	Whether non exchange goods stored in accredited space and approval from MCXCCL is taken and available at warehouse?	NA

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Observations on Warehouse Operations

Sr. No.	Parameters	Observation
1	Whether custody of Navtal brand lock and key of the warehouse/godown is with WSP/WH Owner/others (?)(Pls specify) Whether additional key of Warehouse available at WSP Head office/WSP regional office and details are updated in Key distribution register?	YES
2	Does the WSP use Navtal brand lock seals at every lock of all shutters which are used for transaction of goods? Whether seal details are captured in register.	YES
3	Does the warehouse change Navtal brand locks every six months in June and December? Verify the serial number of lock and key, date when it was last changed.	YES 31-12-2024
4	Specify the number of WH staffs deployed at the warehouse/warehouse complex.	YES-01
5	Indicate number of security guards deployed shift wise.	YES DAY-1, NIGHT-02
6	Mention name of the Security Agency offering security services at the WH	RELIABLE SECURITY
7	Whether WH staff and Security personnel carrying their identity cards, and are in proper uniform and with baton, torch, whistle etc? Whether security guards checks for any presence of matchbox, gas lighter, chemicals and inflammable items of person entering the warehouse?	YES
8	Whether security guard stays inside or outside the warehouse premises?	OUTSIDE THE WAREHOUSE PREMISES
9	Whether there are proper night lighting in warehouse premises for the security purpose?	YES
10	Whether proper WSP Sign Board (flex/board/wall-painting) and sign board of MCXCCL accreditation with WSP contact details, No Smoking signage in local dialect, emergency numbers, unauthorized entry, unauthorized parking etc are displayed ?	YES
11	Whether the board of "Complaint/feedback register available at warehouse" is displayed at the warehouse? (Pls mention the place of display of the board)	YES
12	Whether Fire Fighting equipment available as per the WDRA guidelines? Please specify below;	YES
	a. No. of Fire Extinguishers	5
	b. No. of Sand Buckets	20
	c. Capacity of water tank available as per operational guidelines?	NA
	d. Is water pump attached to storage tank with hose pipe?	NA
	e. Availability of water fire hydrant points/sprinkler system for Cotton Bales.	NA
	f. Whether fire extinguishers are valid & in working condition? Are the expiry dates/next-due date clearly visible?	YES (29/09/25)
13	Whether the warehouse staff have undergone the training of fire safety & handling of firefighting equipment from the date of joining? (Please verify with records)	YES (02/01/25)
14	Whether mock drill for fire fighting is conducted at least once in a year? Verify the record of mock drill.	YES (02/01/25)

15	Is the Warehouse Manager/ Supervisor of the WSP trained in handling warehousing operations, specifically for MCXCCL? Is the skill enhancement training given to the staff in an interval of 6 months? Verify the training record.	YES (02/01/25)
16	Whether the security personnel have undergone training on fire safety & handling of firefighting equipment from the date of joining? (verify with records and frequency) Mention the name of the official by whom training is provided. Is the follow up training provided on annual basis to the warehouse staff by the WSP	YES BY SECURITY AGENCY AS MENTIONED ABOVE 02.01.2025
17	Is the arrangement for Prophylactic Measures for Pest Control available at the WH as per WDRA guidelines? (Verify the records of the treatment)	NA
18	Is anti-termite treatment at cotton bales warehouses conducted through MCXCCL specified agencies? (Verify the records of the treatment).	NA
19	Whether Live Electricity connection found inside the godown where cotton is stored?	NA
20	Is the WSP using electricity for weighment purpose only at Mentha oil and metals at warehouses?	YES
21	Whether Storage of hazardous Stock (Like fertilizer, Cement, Chemical etc.) in warehouse premises is done that may affect exchange deliverable stock?	NO
22	Whether LPG cylinder kept inside warehouse or outside warehouse? (Applicable for Mentha oil)	OUTSIDE
23	Availability of functional, Valid and calibrated weighbridge (Inside / Outside complex)-for base metals – 3 /5 MT capacity (Yes/No)	YES
	Name of weighbridge/manual weigh scale –WB capacity (MT)- Expiry date of calibration	
A	MANUAL	
B		
C	21/06/25	
24	Is a written consent of client and approval from MCXCCL sought in case weighment of the commodity is done on any other weighbridge when MCXCCL approved weighbridges are non-functional?	NO SUCH INSTANCES OBSERVED
25	Whether the list of weighbridge (accredited weighbridge for cotton bales) along with calibration certificate displayed in the warehouse?	NA
26	Whether periodic stock audit done by Independent team other than of the same warehouse deployed staffs? (verify with visitor register at the warehouse)	YES (04/04/25)
27	Whether the storage structure (warehouse) is far away (150 meter) from the source of fire-hazard, such as timber stores, petrol/CNG/PNG pumping stations/LPG bottling plant?	YES

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Observation on Warehouse Record Keeping

Sr. No.	Parameters	Observation
1	Whether copy of KYD with requisite documents available for all beneficiaries/depositors at warehouse? Mention the names of depositor(s) incase of incomplete documents.	YES
2	Are the soft copy/digital signed copy/original DTD with requisite documents available at warehouse? Mention the names of depositors incase of incomplete documents.	YES
3	Whether eNWR/E-receipt is generated based on receipt of original DTD/ photo copy/ DTD Digitally signed by the beneficiary client/ depositor?	YES
4	Whether the following registers are available and updated at Warehouse or not? Are the records kept in safe custody with lock facility?	YES
	• Warehouse opening-closing Register	YES
	• Daily Transaction Register	YES
	• Complaint Register	YES
	• Stack wise/Lot wise register Physical/Electronic form	YES
	• PV Register	YES
	• Instrument/Equipment Internal Calibration Register	YES
	• Gate in gate out cum Visitor Register	YES
	• Spot Rejection Register	YES
	• Sample register	YES
	• Incidence records /Notices register	YES
	• Lien register	YES
	• Pest control activity register	YES
	• Key distribution register	YES
5	Whether any Overwriting/correction is found in the above Registers? If yes, check whether approval from WSP HO has been obtained or not	NO
6	Whether the transaction wise weighbridge receipts for deposit/withdrawal are available at the warehouse or not?	YES
7	Whether the Commodity deposits & all required documents along with original delivery orders withdrawal document are available at warehouse or not?	YES
7a	Whether WSP has taken approval from MCXCCL for storage of partial lot created out of overload of lorry in a demarcated area?	NA
8	Whether separate entries are done for Exchange & Non-Exchange stock?	YES
9	Whether a copy of updated WSP SOP and warehouse operations manual available at the warehouse?	YES
10	Whether the Warehouse is registered under relevant State/ Central Warehousing Authority/Gram Panchyat? If Yes, License copy to be available at warehouse.	YES
11	Whether the Warehouse License copy/ WDRA registration copy is available and displayed at the warehouse?	YES
12	Whether lot wise beneficiary details and electronic receipts available at the warehouse either in electronic or printed form?	YES
13	Whether the valid stocks are as per CCRL/Comris system record?	YES

14	Whether warehouse maintains Weighment slip for record for all commodities during inward and outward movement?	YES

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Observation on WH Infrastructure

Sr. No.	Parameters	Observation
1	Warehouse condition (both internal/external) is in sound and store worthy condition?	YES
2	Is there any roof leakage / Infrastructure damage? If Yes, whether the incident record updated with details?	NO
3	Whether the warehouse is well- protected by pucca boundary wall / barbed wire fencing?	YES
4	Whether warehouse is having good drivable approach road & adequate parking space for vehicles?	YES
5	Whether flooring is even without major cracks / crevices/ dampness or required major structural repairing?	YES
6	Whether hygiene & cleanliness inside the warehouse & premises and vegetation cleaning surrounding the warehouse maintained? Whether dusting of stock, cleaning of bird droppings on stacks, floor cleaning and any minor/major structural repair conducted on a periodic basis? Is the record of the house keeping maintained?	YES
7	Whether any infestation by termites/ white ants and rodents in the buildings and warehouse premises is noticed? Whether annual termite treatment record is maintained at cotton/kapas warehouse? Whether termite treatment certificate is available at cotton/kapas warehouse?	NO
8	Whether rat cages are placed inside the warehouse? Whether rodenticides used to control rodents?	NO
9a	Whether surveillance cameras (CCTV) are installed at the warehouse?	YES
9b	Whether warehouse maintains 90 days CCTV footage of surveillance? mention the date from which CCTV footage is available.	YES 09.01.2025
9c	Whether the cctv camera positioned towards weighment scale inside the warehouse? Verify the cctv footage.	YES
10	Whether Handling equipment available?	YES
11	Whether the walls are properly plastered and painted/white washed and are free from cracks and crevices?	YES
12	Whether adequate ventilators and air inlets are available? (Mention no. of ventilators and air inlets)	YES -14 VENTILATORS
13	Whether the WH office is inside the godown? (not acceptable for cotton)	INSIDE
14	Mention type of Flooring : Concrete / Stones / Tiles / / trimix/ Bricks flooring (Mentha Oil WH) /No flooring/Other	Bricks Flooring
15	Whether the warehouse has adequate plinth (elevation from ground level) as per WDRA norm?	YES

16	Whether there are adequate arrangements for drainage of rainwater to avoid flooding?	YES
17	Whether load bearing capacity certificate available at warehouse? (in case of metal warehouse)	YES
18	Whether Sufficient office space available for equipment viz. computers with internet facility, telephone and furniture (table, chairs almirah, etc.)	YES

Observation on Quality Operation

Sr. No.	Parameters	Observation
1	Is cotton bales moisture meter in working condition or Not? If not then has the same been recorded in incident register available at warehouse?	NA
1a	Is moisture meter available at warehouse?	NA
1b	Last calibrated on ..... (dd/mm/yyyy)	NA
2	Is inward /outward moisture checked or not? (lot wise moisture record) in case of cotton	NA
3	Are necessary sampling details updated on sample tag within one working day? (Name of warehouse, date of sampling, stack no, lot No.)	NA
4	Is Reference sample duly sealed & signed by the WH official/in charge?	NA
5	Is signature of beneficiary/Client or authorized personal of the client is taken on reference sample?	NA
6	Is the sample storage area secure and demarcated? Are the samples kept in rack / pallet / in Almirah or trunk in the sample storage area?	NA
7	Whether Reference samples with all relevant details kept in proper custody until the lot is present in the warehouse?	NA
8	Is record for courier of samples to the assayer available?	NA
9	Do the Goods stored come into direct contact with water or excess moisture which can be detrimental to its usability or quality?	NO

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Checklist w.r.t. Exchange Circular (Mentha Oil)

Sr. No.	Parameters	Observation
1	Any records available regarding person visits to depositor place for weighing the empty drums?	YES
2	Are there any proof / records available stating that the empty drum Weighment is done on calibrated weighbridge or weighing scale?	YES
3	Whether the white sticker is non-tearable and non-removable?	YES
4	Whether sticker is signed and date mentioned with permanent marker?	YES
5	Any Drums accepted without white stickers?	NO
6	Whether any record of preliminary testing is available or not?	YES
7	Whether the weight of the Mentha Oil in drum is 180 kg Net or within tolerance limit of 1% (i.e. +/- 1.8 Kg) as prescribed in Procedure for dealing with Mentha oil? Check the weight randomly	YES, 180 KG
8	Whether the lot numbers are mentioned on drums with permanent marker?	YES
9	Whether the drums in same lot are kept together and traceable?	YES
10	Whether any record available for revalidation? (If any)	YES
11	Is any undertaking taken from the Beneficiary/Client, if required or applicable?	YES
12	In case of damaged/leaked drums, whether the drum is changed immediately & record of the same is maintained/updated in incidence register?	YES
13	Whether the firm/ company depositing Mentha Oil is registered in the respective local Mandi? (verify the records)	YES

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Inspection Details

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Inspection Done By	ANURAG BHAIYYA AND ASSOCIATES	
Maker		Checker
ALOK MISHRA		AKSHAYKUMAR BOOB