Norms relating to the Monitoring of Warehouses

These norms relating to the monitoring of warehouses are laid down by the Exchange as per norms outlined by SEBI circular SEBI/HO/CDMRD/DMP/CIR/P/2016/103 under the heading "Revised Warehousing Norms in the Commodity Derivatives Market for Agricultural and Agri-processed Commodities".

The norms relating to the monitoring of warehouses as follows:

i) Daily MIS

- Daily MIS of the stocks in the form of routine reporting to the Exchange–
  The warehouses are required to send the daily MIS containing various details like opening stock, inward, outward, closing stock etc. to the WSP for onward transmission to the Exchange. The WSP is also required to give details like stock holder details, FED, rejected and valid stocks, lien marked stock to the Exchange. A summary of the MIS is displayed on the Exchange website.

ii) Inspection and Audit of the warehouse

- Inspection and Audit of the warehouse and stock–
  Exchange conducts various types of inspection and audit of the warehouse and stock.

  - Periodic planned Inspection and Audit by the Exchange inspection team.
  - Surprise Inspection and Audit by the Exchange inspection team.
  - Inspection and Audit through external agencies appointed by the Exchange.

iii) Regular visits by Exchange officials to the warehouse

- Warehouse visit by the field staff of Exchange–
  Exchange deputes staff at the field level who keeps visiting warehouses periodically.

iv) Performance Review of warehouse

- Exchange is required to evaluate the performance of the warehouses biennial and quarterly taking into account various performance areas such as storage facilities, the capacity and appearance of the warehouse, business capabilities, business performance, accounting, the satisfaction level of members/clients, redressal of client grievances, and other factors as the Exchange may deem necessary for its review.